

ALLHALLOWS PARISH COUNCIL**MINUTES OF THE MEETING HELD ON TUESDAY 5 JULY 2011 AT THE BRIMP, AVERY WAY,
ALLHALLOWS AT 9.30 pm**

PRESENT: Cllr Mark Skudder Chairman
 Cllr John Lambourne Vice-chairman
 Cllr Mrs Yvonne Forrest
 Cllr Alan Marsh
 Cllr Mrs Pauline Martin
 Cllr Mrs Wendy Myers
 Cllr Mrs Noleen Skudder
 Mrs Roxana Brammer Acting Clerk

In attendance 1 member of the public

Item no *Action point*
 Minute no 2011/12/

1 APOLOGIES

243 None received.

2 DECLARATIONS OF INTEREST AND ALTERATIONS TO THE REGISTER

244 None.

3 FINANCE COMMITTEE

245 **a Terms of Reference**

It was proposed by Cllr Mrs Skudder, seconded by Cllr Marsh and agreed unanimously that the revised Terms of Reference be adopted.

4 PERSONNEL COMMITTEE

246 **a Terms of Reference**

It was proposed by Cllr Marsh, seconded by Cllr Mrs Skudder and carried by 6 votes for and 1 against that the Terms of Reference be adopted. Cllr Mrs Forrest asked that it be recorded that she disagreed with the section on delegated powers.

247 **b Delegation to the Committee of all Matters Relating to the Clerk**

Cllr Marsh, the Committee Chairman, asked the Acting Clerk to repeat information from the Council's solicitor regarding grievance and disciplinary hearings. Only one person could hold the hearing and the decision following the hearing was that person's alone. This was to prevent any thought of intimidation and to leave others available to hear any appeal without pre-judgement. The decisions made following hearings would be reported back to the Parish Council. Cllr Marsh said the Committee was asking for delegation to deal with the current issues to enable selection of people to take hearings and any following appeals and to progress matters. Cllr Mrs Martin proposed that

delegation be given to the Personnel Committee to deal with all matters relating to the Clerk. This was seconded by Cllr Mrs Myers and carried by 6 votes for and 1 against.

5 CONFIRMATION OF RESOLUTION

248 Cllr Mrs Martin proposed that the resolution to suspend the Clerk on full pay pending investigation into allegations of gross misconduct and to instruct the Council’s solicitors, passed by 5 votes for, 1 against and 1 abstention in the confidential section of the meeting of the Council held on 25 May 2011 be confirmed and minuted in full as the matter was now in the public domain. (Minute 2011/12/175 refers). This was seconded by Cllr Mrs Myers and carried by 6 votes for and 1 against.

6 ANY OTHER BUSINESS

249 **a Letter from the Clerk**

A letter from the Clerk, saying that as the Responsible Financial Officer of the Council she had written to the External Auditor expressing her concerns about the finances of the Council, was noted.

250 **b Venue for Next Meeting**

Cllr Mrs Myers reported that the school would not be available for the meeting to be held on 18 July. The Chairman said it could be held at the Brimp. Cllr Mrs Forrest said that the Village Hall would be available from 7.45. After discussion it was agreed that as people were expecting a 7.15 pm start, it would be held at the Brimp.

The Chairman closed the meeting at 10.05 pm.

SignedChairman

On theday of2011