



Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB
Tel: 01634 566256 e-mail: allhallowspc@gmail.com
www.allhallowskent-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 10th April 2019 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13th March 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 13th March 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - May 2nd, 2019 Elections.
 - Annual Parish Meeting arrangements 17th April 2019 @7:30pm
7. **Grant Requests for consideration - None.**
8. **Planning**
 - a) **Allhallows Planning Applications**
 - MC/19/0694 31 St Andrews Walk Allhallows Rochester Medway ME3 9QY**
Construction of a single storey rear extension together with the formation of a vehicle hardstanding and a 1.8 fence to rear - Demolition of existing garage **RECOMMENDATION REQUIRED**
 - MC/19/0163 77 Avery Way Allhallows Rochester Kent ME3 9QW**
Construction of a single storey rear extension - demolition of existing conservatory **APPROVED**
 - MC/19/0105 2 Binney Road Allhallows Rochester Medway ME3 9PJ**
Construction of a part single, part two storey extension to rear **REFUSED**
 - MC/19/0007 Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW**
Construction of five 3-bedroom chalets; one 4-bedroom chalet and a part two storey part three storey building comprising of one 2-bedroom and one 3-bedroom maisonette with associated parking, external storage and landscaping **PENDING**
 - MC/18/3387 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**
Construction of nine dwellings comprising three 2-bedroom, five 3-bedroom (contained within four semi-detached pairs) and one 4-bedroom detached dwellings with associated parking/carport, bike and bin storage and landscaping (demolition of existing buildings) **APPROVED**
 - MC/18/3181 Community Hall Avery Way Allhallows Rochester Medway ME3 9QG**
Construction of a single storey extension to community hall, extension to existing parking area and provision of outdoor sport facility with associated bin/cycle store (removal of existing porta cabin) **PENDING (Funded by s106 MC/18/0288)**
 - MC/18/0288 Allhallows Golf Course Avery Way Allhallows Rochester ME3 9QJ**
Change of use of land for siting of 81 park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond and alterations to existing pond **APPROVED**
 - b) **Medway Local Plan – Next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response) No further update. Medway are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Government**
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** (Chair to update)
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated by email.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Governance** A formal meeting of trustees will be required to follow-up on governance issues – still to be arranged. Rural Kent can also advise as part of their work on the Cross Park Enhancement Project.

b) Building/Land Issues - The monthly report from Trevor Bowley will be circulated by email.

c) Pavilion An electrical inspection faults (non-critical) investigation is still outstanding and is waiting for access to the Allhallows Park facilities to be scheduled. There was a power failure 13/3. Rear shutter motor failed and was replaced 13/3.

There has been concern expressed to CPA about the works carried out in the temporary changing rooms and the trenching for water and electricity supplies – now will be replaced by permanent construction as part of improvement works.

11. **Youth Club/Youth**

a) **Youth Club** - Additional adult volunteers have also come forward with some other interest parties as well. Older youth being approached again to see what they want from a youth club.

b) **Guides/Brownies/Rainbows** - They have relocated to the Stoke Village Hall, with no notice or further feedback to queries.

12. **The Brimp Issues**

a) **Football Arena** – Quotes to be discussed in Confidential

b) **Brimp Road** – Slough Fort will be carrying out road repairs.

c) **Additional Usage** April Monthly disco cancelled – to be re-arranged

d) **Brick Store** – Quotes to be discussed in Confidential

e) **Cleaner/Caretaker** – Agreed for service to be acquired on self-employed basis (invoiced monthly)

f) **Further work** carried out by Youth Offending Team (old football arena wall used as ‘skirt’ for building).

g) **Cesspit** – appears to be filling up faster than it should – investigation required.

13. **Recreation Ground** – Decision on location for bin install required.

14. **Contributions from Representatives (2018/2019) on external bodies**

- PACT (Chairman/Clerk)
- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
- Rural Liaison (Cllr. K. Draper) – Next meeting in March.
- Police Liaison (Cllr Bowley)
- Village Hall (Cllr Lovatt/sub. Cllr Forrest)
- Cross Park Association (Cllr Huntley-Chipper)
- Friends of All Saints Church (Cllr Y Forrest)

15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
- Bourne Leisure Liaison (Chair)
- Allhallows Primary School Liaison (Chair)

16. **Financial**

a) **Annual Report 2018/19** – Draft reports/Submission for Internal Audit

b) **Finance Monitoring Reports** (Circulated for comment/note).

c) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)

Nb. **If personal payments need** to be discussed the Press and Public will need to be excluded

Exclusion of Press and Public – To discuss staff issues and quotes for work

17. **Quotes**

a) Quotes for Brimp Brick Store – walls, ceiling, floors, door and electricity supply and lighting.

b) Quotes for MUGA at the former Football Arena – Extended size, flooring, fencing enhancement, goals.

c) Quote for digging out Cross Park northern and western boundaries received, but further quotes are likely to be needed due to cost.

18. **Staffing Issues** nb. **If personal issues need** to be discussed the Press and Public will need to be excluded.

a) **Street Cleaning Feedback** – Issues/Update.

b) **Staff Appraisals** – Carried out for KC, JP (Street Cleaners), CF (Clerk), ZM hoped to carry out 3/4.

19. **Date of next meetings –**

Annual Parish Council Meeting Parish Council Meeting, Wednesday 8th May 2019 @ Cross Park Pavilion (6:30pm) to be followed by the May Meeting of the Parish Council. Annual Parish Meeting, Wednesday 17th April 2019 @ Cross Park Pavilion (7:30pm)

20. **Future agenda items**