



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 12th APRIL 2023.**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8<sup>th</sup> February 2023.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **Elections for Parish Council 4<sup>th</sup> May 2023**  
Update – 6 nominations (current councillors (- Cllr Lovatt)) All elected unopposed. It will be up to the 'new' council to co-opt the 2 vacant positions.
  - b) **Annual Parish Meeting** – to consider delay to this year's APM to May due to the Chair's health. It can be delayed, as long as, it is held before 1<sup>st</sup> June 2023.
  - c) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
  - a) **Allhallows Planning Applications:**  
**MC/23/0547 British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW**  
Details pursuant to conditions 3 (materials) , 4 (foul water drainage) and 7 (electric charging) (*on planning permission MC/22/0015 - Construction of one x 4 bedroomed detached dwelling house with associated parking and landscaping*).
  - MC/23/0670 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Details pursuant to condition 6 (Archaeology) (*on planning permission MC/19/2202 for Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping*).
  - b) **Medway Local Plan/HIF** General Report.
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and amenity area maintenance will be circulated.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
  - b) **Street Cleaning** Report/Issues
  - c) **Active Cemetery** Report/Issues
  - d) **General Issues** Report/Issues
10. **Telephone Box Defibrillator** – Progress report – Awaiting Power Connect. Defibrillator and bleed kit delivered.
11. **Cross Park Improvements (including s106)** - Update on proposed works –  
Report of discussions on Cross Park tree planting and future uses.  
BT Openreach contacted regarding Broadband/Telephone service to Pavilion. No further progress on electricity supply – options being sought.  
Cold store being located on a temporary permission basis. Kitchen extension completed.  
Quotes received for a base coat of tarmac – decision required.
12. **Youth Club Report** (Including Brimp Youth Centre)
  - a) **Youth Club Issues** -Community Payback have been carrying out maintenance tasks.
  - b) **Brick Store Expansion** - Progress -new quotes received, work to be scheduled when agreed.

13. **Contributions from Representatives on external bodies**
  - a) **PACT** (Cllr Forrest/Cllr Morrice)
  - b) **KALC Medway Area** (Cllr. Morrice/Cllr Freeguard)
  - c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
  - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
  - e) **Cross Park Association** (Cllr Freeguard)
  - f) **Allhallows Fete Committee** (Cllr Forrest)
  - g) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
  - a) **Allotments** (Cllr. Forrest)
  - b) **Recreation ground and playpark** (Cllr. Morrice).
  - c) **Bourne Leisure Liaison** (Chair)
  - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
  - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
15. **Annual Report (AGAR)**
  - a) To Agree Section 1 – Annual Governance Statement 2022/2023
  - b) To Agree Section 2 – Accounting Statements 2022/2023The Annual Internal Audit Report 2022/23 will be prepared by Lionel Robbins, date to be arranged.
16. **Financial**
  - a) **Finance Monitoring Reports** to 31/03/2023 (Year End) (Circulated for comment/note).
  - b) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss confidential matters.**
17. **Staffing Issues** Any Staff issues,
18. **Date of next meetings –**  
Annual Parish Meeting 26<sup>th</sup> April 2023 (Cross Park Pavilion 7:30pm)\*\* To be agreed  
May Annual Parish Council Meeting 10<sup>th</sup> May 2023 (Cross Park Pavilion 6:30pm)  
May Parish Council Meeting 10<sup>th</sup> May 2023 (to follow Annual Parish Council Meeting)
19. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 6<sup>th</sup> April 2023