



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14th FEBRUARY 2024

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Trevor Bowley	
Cllr Linda Henderson	
Cllr Sue Morrice	

	Cllr Kim Wood	Post Co-option
Apologies:	Mr Chris Fribbins	Parish Clerk
	Cllr Jean Sheaves	

In attendance 2

- 165 1 **APOLOGIES FOR ABSENCE** Cllr Sheaves Holiday
- 166 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest
Audio Recording – Cllr Morrice – Audio recording for personal use
Cross Park Association – Cllr Kim Wood
- 167 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 10th JANUARY 2024** Proposed Cllr Forrest, Seconded Cllr Mrs Draper as a correct record - All Agreed.
- 168 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** – None
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):**
- Medway Cllr Chris Spalding updated the Parish Council on his activities and issues on the wider Hoo Peninsula and Stood (e.g. Frindsbury Hill Road Closure for works to the new school access. He has been chasing overhanging vegetation in Jutland Close with MHS Homes and broken fence/overhanging vegetation with Hyde Housing in Shelduck Close. Cllr Spalding has agreed to finance the Allhallows Scouts hall hire for two months and for providing two signs for Cross Park to limit car parking at weekends.
- 169 5 **CLERK'S REPORT –**
- a) Parish Councillor Vacancy, following the advertising of the vacancy for the statutory period, Medway Council has notified the Parish that there had been no call for election and the Parish were able to co-opt.
 - b) **Consideration of Co-Option Mrs Kim Wood.**
Following an informal interview earlier in the evening Cllr Forrest Proposed Co-option of Mrs Kim Wood to the vacant parish councillor position, Seconded Cllr Draper – ALL AGREED. Following the completion of the acceptance of office form, Cllr Wood joined the meeting.
 - c) **D Day Events (6/6/24)**
Slough Fort Preservation Society were organising events for the evening for 6/6/24 to commemorate the 80th Anniversary of the D Day landings. The beacon will be lit and entertainment during the evening The input of the Parish Council was

sought. Bourne Leisure had been contacted, although it was their peak season. Ideas for further activities to be sought.

d) Stoke PC request for Community Speedwatch Support

Stoke PC are seeking support from peninsula parish councils for Community Speedwatch. The proposal to be monitored to see if there is any scope for Allhallows PC to become involved.

e) RS12 Closure Extension

Bourne Leisure have been granted a further extension of the current closure by the Old Haven entrance for safety reasons during construction of the van extension on the previous golf course, the existing diversion will continue. Bourne Leisure are supportive of extending path to sea front (on a permissive basis) when works complete.

170 6 **GRANT REQUESTS – None**

171 7 **PLANNING**

a) **Planning Applications –**

MC/24/0164 Prior Approval for 20.64 telecoms mast in Haven site adjacent to Brimp Youth Centre – Minor alteration to site location

MC/23/2729 Outline Application (with Landscaping reserved for future consideration) for two storey community sports hall, veranda on first floor, changing facilities, kitchen, community hall space, bar with viewing area to the sports hall along with outdoor sports pitches and parking Cross Park Community Centre. Some feedback on detailed design and changing facilities lead to a possible increase in size (so re-consultation will be required).

b) **Medway Local Plan –** Awaiting feedback on consultation (Regulation 18). None of the sites in Allhallows have been assessed yet. Draft Plan (with proposed sites expected in **Late** 2024). A further Regulation 18 consultation is planned to consider infrastructure requirements for the Local Plan, especially on the Hoo Peninsula. Target date for adoption of Plan now late 2025.

172 8 **HIGHWAYS AND FOOTPATHS**

a) **Footpath Officers Report –** Quotes had been received for a path in Cross Park from the Turners Home's Permissive Path to the Cross Park Pavilion. Further work was required on the specification and impacts on grass cutting/maintenance of paths and finance availability. Path currently very muddy in Autumn/Winter. Issues with RS4 with potential problems with clashes with cattle on sea wall/fields addressed by farmers who had used this for grazing over an extended period without issue. Kissing gate broken to headland (Medway PROW officer to be contacted). Opportunity to extend and designate further PROWs in the parish being investigated with Medway PROW officer.

b) **Verbal contributions –** Nothing further.

173 9 **LOCAL REPORT/ISSUES**

a) **Countryside Contract –** The contractor is reluctant to report on works carried out on an ongoing way due to the extra work involved. – being followed up. No work in January/February due to weather conditions.

b) **Street Cleaning –** Nothing to report.

c) **Active Cemetery –** Nothing to report, maintenance continues. Consideration of some work to be carried out by Young Offenders to clear rubbish around the periphery of the site to be considered.

d) **General Issues –** Avery Way Woods – trees need maintenance – Church Commissioners responsibility.

174 10 **CROSS PARK IMPROVEMENTS (including s106)**

a) **Update on works completed and outstanding.**

VAT Implications of s106 planned and carried out to be investigated

A VAT Consultant had been approached for a quote, but no response as they are busy with a general VAT change with multiple councils.

- b) **Consideration of Eastern Boundary High Tree Maintenance**
A quote has been received from M&L (Cross Park/Countryside Contractor) at £1,650 + VAT for the work. Access required from Turners Homes (Kingsmead) for work. Proposed Cllr Henderson, Seconded Cllr Forrest that the quote be accepted, and Turners be approached for access – All Agreed
- c) **Consideration of quotes for path Cross Park**, reported in item 8a.
- d) **Car Park signage** required to encourage parking for patrons to café/hall only (Cllr Spalding could contribute to cost).

175 11 **YOUTH CLUB REPORT**

- a) **Youth Club Issues** – Community Payback activities continue (material cost only). Addition skip hired for further clearance of building. Kitchen delivered.
- b) **Extending Brick Store Expansion** – Estimates/Quotes received and Whose Hoo project funding application being progressed.
- c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday and Allhallows Scouts plans progressing (initially Squirrels/Beavers/Cub).
- d) Bourne Leisure reported that some solar lights on Access Track had been stolen.

176 12 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice/vacancy– PACT to be contacted about the future for meetings/activity. No further response.
- b) **KALC (Medway)** – Cllr Morrice/Cllr Forrest – Meeting arranged by new KALC/Medway Clerk 21/2.
- c) **Medway Council Rural Liaison** – Cllr Mrs Draper – Next Meeting scheduled 5/3/24.
- d) **Village Hall** – Cllr Forrest – Bookings positive, Play & Bounce, indoor boot fair, Easter arrangements planned.
- e) **Cross Park** – Cllr Bowley/Forrest – Rosy’s Tea Room now operating the Community Café (extended days/hours and further expansion of days/hours being suggested due to success). Consideration of auto-closure on external entrance door has been suggested. Hive controller on gas central heating/hot water to be considered to optimise energy usage.
- f) **Village Fete** – Cllr Forrest – 2024 activities will change away from a fete. 500 Club Draw being transferred to the Village Hall Charity.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Arrangements being made for an event in High Halstow to recognise Rev Gwilt’s long term association and retirement.

177 13 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Issues with poor weather and continual dog mess. The Clerk reported that there was guidance that dogs be banned from unfenced play areas but fencing that area would be expensive.
Recreation Ground lease. Still awaiting updated lease from Medway Council. Continue to chase.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. The provision of bins and litter picking on the beach adjacent to Haven site suggested as a possible benefit to Haven, but not officially their land and tidal nature means that fresh deposits come in on the next tide.
- d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Henderson) No meeting. Cllr Henderson has indicated that she will try and make contact.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison regarding implications of their development and works at Cross Park continue. There have been extended

power problems for new residents and delays with UK Power Networks. Need to follow-up issues with the Project Manager for the new extension.

178 14 FINANCIAL

a) **Finance Monitoring Reports (to 31/01/24)** – Reports Noted. Bank Reconciliations signed.

b) **Income**

Receipts January/February

January

Youth Club Tuck/Subs	£35
Youth Club Tuck/Subs	£55
YC Brimp Rent	£50
TRANSFER Current to Cashplus	£150

February (to date)

Youth Club Tuck/Subs	£60.28
Youth Club Tuck/Subs	£41
YC Brimp Rent	£50

c) **To make/Note payments for February 2024.**

There had been a further bank issue this month with access to online banking blocked.

Proposed Cllr Forrest, Seconded Cllr Morrice – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	240201		
John Price Salary/less PAYE	240202		
Mick Smith Salary/less PAYE	240203		
Colin Davis Salary/Less PAYE	240204		
HMRC PAYE	240205	611.20	
NEST Employee/Employer Pension	240206	83.32	
EDF Energy Brimp Electricity DD	240207	153.00	7.29
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	240208	2,289.98	381.66
National Broadband Cross Park Broadband	240209	54.00	9.00
Community Sports Academy YC Events	240111	60.00	
Brian Forster Materials Young Offenders	240118	250.00	
Safeplay Annual Playground Inspection	240119	366.00	
Karen Draper CP/Brimp Materials YO	240120	73.80	
Business Stream Allotment Water	240210	50.58	
RM Shutters CP Shutter Fix	240211	140.00	
Community Sports Academy YC Events	240212	60.00	
Booker Ltd CASHPLUS YC Tuck/Equip	240213	55.54	
Home Bargains CASHPLUS YC Tuck/Equip	240214	8.75	
TJF Prop Servs Active Cemetery Grass Cut	240215	160.00	
TJF Prop Servs Active Cemetery Hedge Cut	240216	280.00**	
Medway Skips YC/Brimp Skip	240217	336.00	56.00
Howdens YC Kitchen	240218	1,614.25	269.11**
D/D Debit Card/Already Paid ** Corrected after meeting			

The exclusion of press and public to discuss personal staff and contract issues

Proposed Cllr Draper (Chair) Seconded Cllr Mrs Draper– **ALL AGREED.**

179 15 STAFFING ISSUES

No issues

180 16 DATE AND TIME OF NEXT MEETING

The next meeting will be the March Meeting of the Council Wednesday 13th March 2024 (Cross Park Pavilion 6:30pm).

181 17 FUTURE AGENDA ITEMS

None, at 21:24 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council