



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10th JULY 2024

Cross Park Pavilion @ 6:30pm

PRESENT:

Cllr Chris Draper Chair

Cllr Yvonne Forrest

Cllr Karen Draper

Cllr Sue Morrice

Cllr Trevor Bowley

Cllr Mrs Kim Wood

Cllr Claire Tarry

Mr Chris Fribbins Parish Clerk

Apologies:

Cllr Sheaves

Cllr Forrest

In attendance

9

- 037 1 APOLOGIES FOR ABSENCE** Cllr Sheaves, Cllr Forrest – Apologies received. Proposed Cllr Morrice, Seconded Cllr Mrs Draper that the apologies be accepted - Agreed
- 038 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Wood (Cross Park Association)
Audio Recording – Cllr Morrice – Audio recording for personal use
- 039 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 12th JUNE 2024** Proposed Cllr Mrs Draper, Seconded Cllr Wood as a correct record - All Agreed.
- 040 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** – A leaflet has been produced for Kingsmead/Reeds residents regarding general and specific issues raised by residents at the previous meeting. This will be distributed by the site office.

SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):

A Resident raised an issue that the post box by the British Pilot has been lost during the development of the site. Not aware of any plans to replace. To be followed up.

A resident raised issues with quick-growing brambles in Cross Park and that he had cut soe back by the school nature area in Cross Park. He had also reported issues with the holes left by the previous goal posts. These had been filled in by the Chair but had been dug out again by persons unknown/animals. The Chair will fix.

There were reports of waste from the Hyde Housing block in Shelduck Close. This was being spread around the area from the site's dumpster etc. Issue has been raised with Hyde, to be followed up.

Type 1 aggregate is being placed around the back of the Cross Park Pavilion for a patio area, and in the wet path that has not yet dried out, can type 1 be used on path. Will be considered.

Haven site for additional vans on old golf course is progressing, but an issue with impact on badgers has been raised. The chair will raise with the site manager.

Progress on the redevelopment of the British Pilot continues to be slow – an issue for the site owner.

Kingsmead (The Reeds) new signs installed at entrance on Avery Way, Cross Park café sign to be relocated, directing to the car park.

RS10 has been cut by a local resident. Issues on the Coastal Path have been raised with the Medway Public Rights of Way Officer.

The Chair has helped cut back the path through Avery Woods.

041 5 CLERK'S REPORT –

a) Items covered in main Agenda

042 6 GRANT REQUESTS –

Kent Air Ambulance – request for £300 grant. Proposed Cllr Mrs Draper, Seconded Cllr Morrice Agreed

Medway Youth (Lindsay Hartney) request for £250 towards summer activities in the parish. Proposed Cllr Tarry, seconded Cllr Wood - Agreed

043 7 PLANNING

a) **Planning Applications** – No new applications

b) **Medway Local Plan General Report** – A second Regulation 18 consultation is being carried out in late July to early September 2024. There will be a special consultation meeting for parish councillors and a public consultation session will be held at the Allhallows Village Hall. This will highlight the preferred development strategy for the plan to 2041. There appears to be potential housing development in sites in Allhallows. Further details will be reported when known.

Medway Council have also commissioned a study into the Hoo Peninsula Community Infrastructure requirements. A panel of residents across the peninsula has been formed (no councillors) to look at the issues. Meetings planned to brief councillors. This will inform the Medway Local Plan.

The Reg18 consultation responses will be assessed to end 2024 and then the Draft Plan will be published for further consultation in 2025. When the Draft Plan consultation is assessed, it will be submitted to a Planning Inspector for formal review, this is likely to take the rest of 2025 so Local Plan will be adopted in 2026.

This means a continued lack of Local Plan to 2026 and potential development proposals although the Local Plan will carry more weight in planning decisions as it progresses.

044 9 HIGHWAYS AND FOOTPATHS

a) **Footpath Officers Report** – Footpath conditions continue to improve, but weather conditions mean rapid vegetation growth. Medway volunteers will be stretched as they cover the whole local authority area.

b) **Verbal contributions** – Pothole repairs have been carried out but concern that nearby ones have not been repaired. Lines repainted at Haven entrance/exit.

045 10 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – Raised flower beds at St Davids/Avery Way shopping parade are being removed as they are in a poor condition and not managed by the owner.
- b) **Street Cleaning** – Continued issues with shopping parade in Avery Way (use of forecourt for deliveries to grocery store) and with the flower beds due to the lack of maintenance and dangerous condition. Two strimmers have been purchased for the street cleaners to remove weed growth from the footways etc. 'Adult nappies' have been found in the waste bins by the Avery Way/Haven bus stop. The proper clearance of this waste was discussed, and it will be reported to Medway Council.
- c) **Active Cemetery** – Nothing to report, maintenance continues.
- d) **General Issues** – Some highway road signs are still being obscured by vegetation growth. Medway Highways are aware.

046 11 CROSS PARK IMPROVEMENTS (including s106)

- a) **Update on works completed and outstanding.**
VAT Implications of s106 planned and carried out to be investigated
A VAT Consultant still to respond. There has been issues with the further development of The Reeds and this is likely to have an impact on the release of s106 funds for the Cross Park development. Further meetings with Turners will be requested. Planning conditions need to be resolved before any development of the new build can commence.
- b) **Car Park signage/Café hours** – notices were now displayed. Turners had agreed to adding a Cross Park sign, but new signs have been installed and café signs to be relocated at the entrance.
- c) **Poll Station** – Cross Park was used as an additional polling station for the 4th of July General Elections (the Village Hall also continues to be used).
- d) **Paved Area** – a small, paved area had been constructed behind the pavilion and further extension being developed.
- e) **Storage Containers** – The Chair reported on investigations into providing a 20' single use storage container for Cross Park storage (to be located behind the pavilion). Proposed Cllr Wood, seconded Cllr Tarry that authority to apply for planning permission be granted (if required) – Agreed
Authority to purchase storage container, if planning permission required/granted or not – Proposed Cllr Wood, Seconded Cllr Tarry Agreed.
- f) **Pavilion Windows** - The possibility of extending the depth of the pavilion windows to the car park is being investigated – the security shutters y also need to be replaced.

047 12 YOUTH CLUB REPORT

- a) **Youth Club Issues** – Attendance picked up after holidays.
A storage container for the Brimp has also been investigated and will follow the Cross Park investigation and provision (two containers can be delivered at once, reducing costs).
- b) **Extending Brick Store Expansion** – Funding source still required (although longer term S106 may be a source). Planning conditions need to be resolved before any development can commence.
- c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making.

048 13 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **KALC (Medway)** – Meeting held.
- b) **Medway Council Rural Liaison** – Cllr Mrs Draper – Meeting discussed Climate Change issues for Medway and the area, also promoting the use of fast growing bamboo.
- c) **Village Hall** – Cllr Forrest – No meeting, hall busy.

- d) **Cross Park** – Cllr Bowley/Forrest – Issue with steps from car park to events field – these to be fixed.
- e) **Friends of All Saint’s Church** – Cllr Forrest – Retirement event for Rev. Gwilt held.

049 14 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** Cllr Forrest Nothing further to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Repairs to the bucket swing carried out.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. Availability of bins on the beach was raised, but issue understood to be due to tidal environment. Cllr Tarry will investigate the availability of site passes for local residents (*later confirmed these are available at off-peak times (not school holidays, weekends etc.)*)
- d) **Peninsula East Primary Academy School Liaison** (Cllr Morrice) – Cllr Morrice has continued to liaise with the school regarding ‘nature’ facilities at Cross Park for the school. The on-site meeting with the school at the Cross Park Nature Area was held and pupils were very enthusiastic.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts. Cross Park issues raised earlier in the agenda.

050 15 FINANCIAL

- a) **Finance Monitoring Reports** –Bank balances noted. **Agreed to note.**
- b) **Further Bank Authorisers** – Additional councillors are required for authorising online payments, and cheques if required. Propose Cllr Tarry and Cllr Morrice – Proposed Cllr Mrs Draper, Seconded Chair – Agreed.

c) **Income**

Receipts June/July

June

YC Tuck/Subs	£131.00
YC Brimp Rent	£50.00
Medway Council Street Cleaning	£19,036,03

July

Youth Club Tuck/Subs	£70.00
YC Brimp Rent	£50.00
Medway Norse Countryside Contract	£27,487.70

d) **To make/Note payments for July 2024.**

Proposed Cllr Morrice, Seconded Cllr Tarry – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	240701		
John Price Salary/less PAYE	240702		
Mick Smith Salary/less PAYE	240703		
Colin Davis Salary/Less PAYE	240704		
HMRC PAYE	240705	694.69	
NEST Employee/Employer Pension	240706	76.34	
EDF Energy Brimp Electricity DD	240707	153.00	7.29
M&L Contracting Countryside Contract		1,591.66	
M&L Contracting Cross Park		316.66	
M&L Total Payment	240708	2,289.98	381.88
National Broadband Cross Park Broadband DD	240709	54.00	9.00
IRIS Software Payroll Software DD July	240710	12.00	2.00
Iceland YC Tuck Equipment CASHPLUS	240695	61.00	
Zurich Insurance Additional Payment	240694	95.83	

Fasthosts Annual Email	240690	93.32	
Ebay 2 x Strimmers Debit Card	240711	224.98	
TJF Property Servs Active Cemetery Grass	240712	160.00	
Handar Paving Cross Park Patio	240712	1,260.00	210.00
Yvonne Forrest Rev S Gwilt Retirement	240714	43.45	
TJF Property Servs Active Cemetery Grass	240715	160.00	
HCI Date Website Address Biannual	240716	114.00	19.00
Lindsay Hartney/Medway Youth Grant	240717	250.00	
Kent Air Ambulance Grant	240718	350.00	
Karen Draper Keys/Community Payback	240719	31.87	
D/D Debit Card/Already Paid ** Corrected after meeting			

The exclusion of press and public to discuss personal staff and contract issues
Not Required

051 16 STAFFING ISSUES – Nothing to report

052 17 DATE AND TIME OF NEXT MEETING

The next meeting will be the August Meeting of the Council Wednesday 14th August 2024 (Cross Park Pavilion 6:30pm).

053 18 FUTURE AGENDA ITEMS

None, at 20:50 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council