



**ALLHALLOWS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 13<sup>th</sup> MARCH 2024**

**Cross Park Pavilion @6:30pm**

**PRESENT:**

Cllr Yvonne Forrest	Chair for meeting
Cllr Karen Draper	
Cllr Trevor Bowley	
Cllr Jean Sheaves	
Cllr Sue Morrice	
Mr Chris Fribbins	Parish Clerk

Apologies:

Cllr Chris Draper  
Cllr Mrs Kim Wood

In attendance

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- 182      1    **APOLOGIES FOR ABSENCE** Cllr Wood Holiday. Cllr Draper Unwell
- 183      2    **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**  
**Declarations of Interest - None**  
**Audio Recording** – Cllr Morrice – Audio recording for personal use
- 184      3    **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 14<sup>th</sup> FEBRUARY 2024** Proposed Cllr Forrest, Seconded Cllr Mrs Draper as a correct record - All Agreed.
- 185      4    **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) – None**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):**  
Medway Cllr Chris Spalding has sent an apology for this meeting.  
A resident reported a suggestion of speed bumps/cushions in the village, but unlikely to be supported by Medway Council due to lack of accident record and available finance. He had followed up Jutland Close issues with MHS Homes and Hyde housing regarding issues in Shelduck Close and loss of fencing due to wind. Ratcliffe Highway verge issues reported. The resident also reported the sight of the Norse Road sweeper visiting the village but leaving Avery Way without dropping the brushes to sweep the road.
- 186      5    **CLERK'S REPORT –**
- a) The resignation of Cllr Henderson has been received. Medway Council have been informed and the notice of vacancy advertised.
  - b) Arrangements for Annual Parish Meeting. Agreed 24<sup>th</sup> April 2024 7pm Cross Park. Suggested attendance from MP, Allsaints Councillor, Haven, Slough Fort, Kingsmead, Local Planning Update. Cross Park and Brimp proposals/planning application/permissions/S106
  - c) Events for D Day evening. Plans progressing suggested Parish Council fund some entertainment for the evening. Proposed Cllr Mrs Draper, Seconded Cllr Sheaves that the Parish Council fund the entertainment/singers 2 Nightingales, deposit of £125 required to confirm booking ASAP – All Agreed
- 187      6    **GRANT REQUESTS –** Cancer Charity Event planned for Cross Park 8/6/24. Financial support requested for Power Supplies for stage etc. as supply from Cross Park not sufficient. Thamesport, LNG, Nags Head Stoke supporting at present, more expected.

Proposed Cllr Mrs Draper, Seconded Cllr Shreaves that £1,000 be agreed as a donation towards the event (as local residents affected). All Agreed  
The Clerk had received a request for a donation to AACKSS Air ambulance) as this has been used on several occasions in the village Cllr Morrice Proposed, Cllr Mrs Draper seconded a donation of £350 to AACKSS – All Agreed.

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7 **PLANNING**a) **Planning Applications –**

**MC/23/2634** Construction of a single storey detached youth centre - demolition of existing Allhallows Youth Centre The Brimp Allhallows Rochester Medway ME3 9QF Allhallows Planning Applications:

Updated Plans submitted following meeting with Medway planning/heritage officer – Planning permission now granted.

**MC/23/2729** Outline planning permission with some matters reserved (Landscaping) for the construction of a two storey community sports hall, veranda to first floor, changing facilities, kitchen, community hall space, bar with viewing area to the sports hall along with outdoor sports pitches and parking Cross Park Community Centre Avery Way Allhallows Rochester Medway ME3 9QG

Update to plans under consideration following Sports England/Kent FA comments re. changing rooms size.

b) **Medway Local Plan General Report –** Further Regulation 18 Consultation to be carried out – primarily for Community/Infrastructure Plans. Medway's Assessment and Draft Local Plan will follow in Autumn 2024, which will identify preferred development sites. Target adoption of Local Plan is Autumn 2025.

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8 **HIGHWAYS AND FOOTPATHS**

a) **Footpath Officers Report –** Footpath condition currently poor due to weather conditions so limited use/inspection possible.

b) **Verbal contributions –** Nothing further.

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9 **LOCAL REPORT/ISSUES**

a) **Countryside Contract –** The contractor will not invoice on work done but is still being chased to report when work is planned or being carried out in the area. No work in January/February due to weather conditions.

b) **Street Cleaning –** Nothing to report.

c) **Active Cemetery –** Nothing to report, maintenance continues.

d) **General Issues –** Avery Way Woods – trees need maintenance – Church Commissioners responsibility.

Shelduck Woods – gas leak reported and being followed up.

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10 **CROSS PARK IMPROVEMENTS (including s106)**

a) **Update on works completed and outstanding.**

VAT Implications of s106 planned and carried out to be investigated  
A VAT Consultant still to respond.

b) **Consideration of Eastern Boundary High Tree Maintenance**

A quote has been received from M&L (Cross Park/Countryside Contractor) for tree work, access approved from Turners Homes (Kingsmead).

c) **Car Park signage** required to encourage parking for patrons to café/hall only and closures when hall not in use. Wording discussed, signs and wording to be circulated and organised by Clerk.

d) **Poll Station –** Cross Park will be used as an additional polling station for the 2<sup>nd</sup> of May Elections for the Police & Crime Commissioner (the Village Hall will also continue to be used).

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11 **YOUTH CLUB REPORT**

a) **Youth Club Issues –** Community Payback activities continue (material cost only).

b) **Extending Brick Store Expansion –** Estimates/Quotes received and Whose Hoo project funding application being progressed – suggestions for other Whose Hoo participants use of building and exhibition, storage and public access/IT support/assistance also suggested.

- c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday and Allhallows Scouts plans progressing (initially Squirrels/Beavers/Cub). Open evening planned for scouting groups.  
Mobile Phone Mast has now been erected.

**193 12 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice/vacancy– PACT to be contacted about the future for meetings/activity. No further response.
- b) **KALC (Medway)** – Cllr Morrice/Cllr Forrest – Meeting discussed issues from various parishes.
- c) **Medway Council Rural Liaison** – Cllr Mrs Draper – Next Meeting covered Local Plan, power cuts etc. A Climate Change committee had been suggested to Cllr Mrs Draper
- d) **Village Hall** – Cllr Forrest – Bookings positive, Play & Bounce, indoor boot fair, Easter arrangements in hand.
- e) **Cross Park** – Cllr Bowley/Forrest – Rosy’s Tea Room now operating the Community Café (extended days/hours and further expansion of days/hours being suggested. Car Park signs being progressed.  
Notice was given of a single firework at a Cross Park booking – Wake for local resident.  
Auto-closure of the main entrance door to be investigated by Colin Davis (Cllr Forrest).
- f) **Village Fete** – Cllr Forrest – 2024 activities will change away from a fete. 500 Club Draw being transferred to the Village Hall Charity.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Arrangements being made for an event in High Halstow to recognise Rev Gwilt’s long term association and retirement. Hub café held on a regular basis and working party once a month.

**194 13 REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Rents will be coming in during March/April.
- b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Issues with poor weather and continual dog mess.  
**Recreation Ground lease.** Still awaiting updated lease from Medway Council. The lease had been chased.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. The collection of the Haven waste dumpster had been paused due to issues with the Haven Road Worthy Vehicle until fixed (April) arrangement being made for the delivery of the waste to Haven in the meantime, Waste has built up at Cross Park due to this.
- d) **Peninsula East Primary Academy School Liaison** (Cllr Morrice) – No meeting. To be followed up now that Cllr Henderson has resigned. Cllr Morrice will take on the role and has arranged a meeting 21/3.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison regarding implications of their development and works at Cross Park continue. There have been extended power problems for new residents and delays with UK Power Networks. Cllr Draper had followed up local issues.

**195 14 FINANCIAL**

- a) **Finance Monitoring Reports (to 29/02/24)** – Reports Noted. Bank Reconciliations signed.
- b) **Income**  
Receipts February/March

**February**

Youth Club Tuck/Subs	£60.28
Youth Club Tuck/Subs	£41
YC Brimp Rent	£50
Transfer to CashPlus (YC)	£200

**March (to date)**

YC Tuck/Subs	£45
YC Tuck/Subs	£50.33
VAT Refund 01/04/23-29/02/24	£10,604.83
Transfer BASE RATE to Current	£10,000

Phoenix Fire Alarms Ltd CP/Brimp Fire Checks 240310 360

c)

**d) To make/Note payments for March 2024.**

Proposed Cllr Forrest, Seconded Cllr Sheaves – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	240301		
John Price Salary/less PAYE	240302		
Mick Smith Salary/less PAYE	240303		
Colin Davis Salary/Less PAYE	240304		
HMRC PAYE	240305	559.40	
NEST Employee/Employer Pension	240306	76.32	
EDF Energy Brimp Electricity DD	240307	153.00	7.29
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	240308	2,289.98	381.66
National Broadband Cross Park Broadband	240309	54.00	9.00
Community Sports Academy (YC)	240111	60.00	
Howdens YC Kitchen	240222	174.05	29.01
Howdens YC Kitchen	240221	657.07	109.51
C Fribbins YC Easter Eggs	240220	23.25	
Booker Ltd YC Tuck/Equipment CASHPLUS	240222	29.96	
Home Bargains YC Tuck/Equipment CASHPLUS	240221	11.63	
TJF Property Servs Active Cemetery UNDERPAY	240216	120.0	
Phoenix Fire Alarms Ltd CP/Brimp Fire Check	240310	360.00	60.00
TJF Property Servs Active Cemetery C190	240311	160.00	
Microsoft 365 Personal Software	240312	59.00	10.00
Chris Fribbins SLCC Subs Prorated	240313	146.00	
John Price Boots	240302B	28.48	
Lisa Newstead Cancer Charity Event Donation	240318	1,000.00	
Kent Air Ambulance Donation	240315	350.00	
Wordle Entertainment D Day Deposit	240322	125.00	
<b>Additional payments in March (Made under Delegated Powers after meeting)</b>			
A1 Poster Boards for Cross Park	240316	217.90**	36.32
Community Sports Academy YC	240317	60.00**	
C Fribbins A1 Print for Cross Park	240319	27.14**	4.52
Phillip Williams Electrical Insp CP/Brimp	240320	250.00**	
Cross Park Association Benches Donation	240321	720.00**	120.00
Amazon Clear Pouches	240323	24.03**	4.17
<b>D/D Debit Card/Already Paid ** Corrected after meeting</b>			

- The exclusion of press and public to discuss personal staff and contract issues**  
Proposed Cllr Forrest (Chair) Seconded Cllr Mrs Draper– **ALL AGREED.**
- 196 15 STAFFING ISSUES**  
No issues
- 197 16 DATE AND TIME OF NEXT MEETING**  
The next meeting will be the April Meeting of the Council Wednesday 10<sup>th</sup> April 2024  
(Cross Park Pavilion 6:30pm).  
Annual Parish Meeting 24<sup>th</sup> April 2024 (Cross Park Pavilion 7:00pm)
- 198 17 FUTURE AGENDA ITEMS**  
None, at 21:50 The Chair closed the meeting.

Signed as a correct record of the proceedings.  
Chair of Allhallows Parish Council