

Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 11th October 2016 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 13th September 2016**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Clerk's Report**
 - Update on issues and actions since Council meeting 13th September 2016
 - Firm Quote received from TJF for Active Cemetery -Cut back of all boundary trees internally and remove all arisings (£280)
 - Correspondence
 - Landscape Partnership Scheme for the Hoo Peninsular (led by RSPB) Meetings being arranged around the peninsula – wide scope required.
 - Vandalism at the Brimp (Insurance Update)
 - Council Website Update (Hugo Fox)
 - Noticeboards -
 - Replacement of noticeboard @ Kingsmead Bus Stop
7. **2015/2016 Annual Return**
Response received from External Auditor.
8. **Grant Requests –**
The Friends of All Saints Church – requesting £1,500 towards cost of £2,040 for the installation of replacement noticeboards – one historic, one for church notices (details circulated).
9. **Youth Club Committee**
The Chair, Vice Chair, Cllrs D Bennett, S Bennett, Forrest, Luck met Friday 10:30am 30th September at the Brimp (after return of the Brimp by the former Youth Club). Initial site inspection carried out. The Terms of Reference were agreed. Public Liability Insurance confirmed. Risk Assessment to be completed and a team of volunteers put in place for a new youth club to open.
10. **Planning**
Any applications notified will be reported for decision
11. **Highways and Footpaths**
 - Footpath Officers Report
 - Verbal contributions from Councillors
12. **Hedgerow Maintenance Contract – consideration of devolving from Medway Council**
Contact made with three possible contractors – Norse, Eastborough Landscapes and Turfsoil.
13. **Cross Park – Land Management Issues**
Permissive footpath from Cross Park to Recreation Ground – the Chair is contacting the Golf Club management.
Site meeting held 6/10/16 to discuss future land management issues and options.
14. **Contributions from Representatives (2016/2017) on external bodies**
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper)
 - Police Liaison (Cllr. Luck , Substitute Cllr. D Bennett)

- Village Hall (Vacant)
 - Cross Park Association (Cllr. Luck)
 - Friends of All Saints Church (Cllr S Bennett)
15. **Reports from other member responsibilities**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
 - Bourne Leisure Liaison (Cllr. C Draper (Chair))
 - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
 - Allhallows Youth Club Liaison (Cllr. D Bennett) – there has been no feedback on the future of the youth club.
16. **Management of Council's Land and Property**
Meetings with relevant committees to be arranged
- Cross Park – Changing Rooms, Further Developments
 - The Brimp – Maintenance and future use of the site
Repairs to Football arena lighting carried out. Awaiting quote for ongoing site maintenance and maintenance of the football arena.
17. **Financial**
- Finance Monitoring
 - To make payments – online payment and cheque list attached for councillors (final version at meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded)
- Turfsoil (Village Hall) finishes November 2016 (decision required for extension or re-tender)
18. **Staffing Issues**
Nb. If personal issues **need** to be discussed the Press and Public will need to be excluded)
19. **Date of next meeting –**
Parish Council Meeting, Tuesday 8th November 2016 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm
20. **Future agenda items**

Chris Fribbins, Clerk to the Council
4th October 2016