



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13th JANUARY 2021**

ONLINE on (ZOOM) 18:30

PRESENT:

Cllr Chris Draper	Chairman
Cllr Yvonne Forrest	Vice-Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Trevor Bowley	
Cllr Len Lovatt	
Cllr Dave Wiggins	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk

Apologies:
In attendance 0

- 433 1 **APOLOGIES FOR ABSENCE**
None
- 434 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest - None
Audio Recording - Cllr Karen Draper for Personal Use
- 435 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 9th DECEMBER** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Forrest.
AGREED.
- 436 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
- 437 5 **TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**

See updates in appendix.
- SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None.**
- 438 6 **CLERK'S REPORT**

a) Any Other Items not on Agenda for report
Community Award 2020

The certificate for 2020 has been received and was presented to Steve Proud. Steve has written to the council to thank them for this unexpected award.
- 439 7 **COVID-19 – Coming out of Lockdown UPDATE**

The local area had been put in the highest Tier of restrictions and then to the national lockdown level. Use of the play areas was permitted (with appropriate risk assessment) and signs reminding users of Social Distancing and Hygiene requirements Otherwise there are no further impacts on Parish Council operations.
- 440 8 **BRIMP DEVELOPMENTS**

a) **Extension of Brick Store** – two initial estimates have been received for this work. The estimates indicate that the work needs to be advertised on the national Contractor Portal (which had already been done for initial expressions of interest for the work). In principle, the council would like to continue investigations, but no final decision taken at this time. VAT and Planning requirements to be investigated further, further estimates sought.

A ZOOM meeting had been held with the interested business who could equip the Brick Store with acoustic and recording equipment and the Clerk/Chair. There was still enthusiasm for using the site for their business (wider youth group use) and free use by local youth had been discussed with Medway Council and suggested as part of the City of Culture offering. A formal agreement will be required when plans for the building are underway.

441 9 **GRANT REQUESTS** None

442 10 **INTERNET/BROADBAND ACCESS AT CROSS PARK/THE BRIMP**

Due to the cost, it has been agreed to cancel the install of a wired solution at Cross Park and the equipment (router etc.) returned to BT. A quote for The Brimp is awaited, but expected to be higher due to the distance to telegraph poles. A wireless solution to be investigated for both when COVID19 restrictions are lifted and public access is permitted.

443 11 **PLANNING**

a) **Allhallows Planning Applications:**

MC/20/3238 Allhallows Holiday Park ME3 9QD – Construction of a detached arrivals lodge with associated infrastructure and ancillary landscaping works.
No issues, no comments required.

b) **Medway Local Plan** – Housing Infrastructure Fund project proposal consultation underway (associated with housing growth plans on the Hoo peninsula). Online meeting arranged, councillors to indicate if they are able to attend – Cllr Forrest indicated she would attend.

444 12 **HIGHWAYS AND FOOTPATHS**

a) **Parking Restrictions** – No update, ongoing.

b) **Footpath Officers Report** – Cllr Bowley regular report was noted. A new metal kissing gate has been installed on the Public Right of Way to the sea front now Medway Council has received funding from the Coastal Path Scheme. This had been requested previously by local residents.

c) **Verbal contributions** – Cllr Bowley had provided a detailed report that had been circulated.

445 13 **CROSS PARK ISSUES**

a) **Governance Issues** – Banking mandate forms had been sent to Barclays Bank to access the account for payments and statements. Proof of identity and address required for three new trustees and will require a visit to the bank. In the meantime payments are being presented for payment by the Parish Council and will be refunded once access to the account is authorised. There is one previous signatory still active, although not currently a trustee. Cleaner/Booking Clerk arrangements to be confirmed.

b) **Expansion of Facilities** – Progress being monitored.

c) **Building/Land Issues** - Cllr Bowley's monthly report was circulated. Kent Wildlife to be contacted regarding the site when COVID19 restrictions are relaxed sufficiently.

d) **Electrical Inspection** – Rather than a spur off the Kingsmead/Allhallows Park supply, a separate feed will need to be arranged when work to the Pavilion is carried out (s106).

e) **Consideration of Allotments in Cross Park** – A water supply, secure fencing and convenient access would be required. Further discussion with Turners Group (Kingsmead) required to see if their proposed allotments could be used by others. A growing area within the school grounds to be suggested to them as this would be secure and water provided by the school. No further investigation into the use of Cross Park for allotments at this stage.

446 14 **YOUTH CLUB/YOUTH**

- a) **Youth Club –Future Planning** – The Pool table from HMRC in Maidstone has been received.
- 447 15 **THE BRIMP ISSUES**
- a) **Electrical Inspection** – A quote for re-instating floodlighting has been requested and awaited.
- 448 16 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**
- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.
- b) **KALC (Medway)** – Cllr Morrice – No meetings. Cllr Forrest will be the second councillor for Allhallows.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – No further meeting.
- d) **Village Hall** – Cllr Lovatt – None
- e) **Cross Park** – Cllr Freeguard – Reported previously.
- f) **Village Fete** – Cllr Forrest – A village wide draw took place in December.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Work on the refurbishment of the church is progressing.
- 449 17 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**
- a) **Allotments (Cllr Forrest)** – Nothing to report.
- b) **Recreation Ground and Playpark** (Cllr Forrest and Vice Chair) Cllr Bowley had reported damage to an item of Recreation Ground play equipment. Colyn Property Management will investigate and fix.
A quote has been received by the firm that provided the best quote for similar work at Cliffe Play Park. Because of the similarity of the work carried out at Cliffe recently, advice received from Medway Council, the councillors accepted the single quote on this occasion as being best value for the council.
Proposed Chair, Seconded Cllr Wiggins that the quote from M&M Developers LLP (£14,762.40 (including VAT £2,460.40)) for the repair of safety surfacing as identified in the annual inspection as in need of rectification, be approved. ALL AGREED.
Inspection sheets to be provided to Street Cleaners (Clerk).
- c) **Bourne Leisure Liaison** (Cllr C Draper) – No further meeting.
- d) **Allhallows Primary School Liaison** (Chair) – Meetings to be arranged.
- e) **Turners Group** – Still awaiting progress on their expansion plans.
- 450 18 **SHELLDUCK LAND UPDATE**
- a) Awaiting quote from Colyn Properties for gate to area for dumpster. Details passed to Medway Council for permission to locate a dumpster with access on the site is being considered – further queries raised by them and suggestion the Planning Department be approached about the current suggestion of a mobile Dumpster, track and gate.
- 451 19 **FINANCIAL**
- a) Finance Monitoring Reports (to 31 December) Financial reports were circulated, all agreed to note.
- b) Bank Interest £2.85
Sale of Poop Sucker £200
VAT Refund £96.21 (*since rejected as < £100. Further submission will be made at end of February*)
Receipts December/January Noted.
- c) **To Agree the 2021/22 Budget**
As circulated. Proposed Cllr K Draper, Seconded Cllr Morrice – All Agreed

d) To Agree the 2021/22 Precept

£55,000 Precept (as per proposed budget) Proposed Cllr Lovatt, Seconded Cllr K Draper

e) To make payments for December Proposed – Chair, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED (the payments list will be signed by the proposer and seconder later)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	210101		
John Price Salary/less PAYE	210102		
Mick Smith Salary/less PAYE	210103		
Marion Eades Salary/less PAYE JP Cover	210104		
HMRC PAYE	210105	390.53	
NEST Employee/Employer Pension	210106	69.65	
EDF Energy Brimp Electricity DD	210107	102.00	4.86
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	210108	2,289.98	381.66
CROSS PARK British Gas	210109	171.18	8.15
BT Charge for Call Out (cancelled)	210110	0.00	
CROSS PARK Cube Heating Service	210111	120.00	20.00
C Draper (Man with Van Youth Club Pool Tbl)	210112	65.00	
TJF Property Management Cemetery Grass Cut	210113	160.00	
ZOOM Remote Meetings Monthly Payment	210114	14.39	2.40
Paid previously, to note			

452 20 KALC Community Award 2021

(Discussed in private to allow announcement at the Annual Parish Meeting)
Nomination to be forwarded to KALC.

453 21 STAFFING ISSUES

The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Mrs Draper – **ALL AGREED**

a) There was discussion about the street cleaning performance and action

454 22 DATE AND TIME OF NEXT MEETING

The next meeting will be Wednesday 10th February 2021 at 6:30pm online using ZOOM (Meeting Number and Meeting Password will be supplied, further detailed joining instructions available from the Clerk up to 5pm on the day of the meeting)

455 23 FUTURE AGENDA ITEMS – None

At 21:30 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council