

Allhallows Parish Council

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TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the next Meeting of the Council will be held at The Brimp, Avery Way, Allhallows on Monday 18 July 2011 at 7.15 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Apologies for absence
- 2 Code of Conduct
 - a Declarations of Interest and Alterations to the Register
 - b Councillors' induction and training
- 3 Minutes of the Meeting held on 13 April 2011 – re-typed version attached
- 4 Minutes of the Meeting held on 13 June 2011 – attached
- 5 Matters arising from the Minutes not otherwise on the Agenda
- 6 Minutes of the Meeting held on 5 July 2011 - attached
- 7 Matters arising from the Minutes not otherwise on the Agenda
- 8 Chairman's Report
 - a Report on activities since last ordinary meeting
 - b Work programme

Suspension of Meeting for Public Session. Matters raised by the public may be placed on the agenda for the next or a subsequent meeting

- 9 To set up a Complaints and Appeals Committee and to appoint members
- 10 Planning – Appendix A
 - a Applications
 - b Decisions
 - c Appeals and Other Matters
 - d Licensing Applications
- 11 Finance – Appendix B
 - a Bank balances
 - b Cheques signed since last meeting
 - c Accounts for payment
 - d To adopt revised budget – to follow
 - e Appointment of internal auditor
 - f End of year accounts 2010/11
 - g Internal audit 2010/11
 - h Audit Commission Annual Return 2010/11
 - i Letter from RFO to Audit Commission
 - j To receive draft minutes of the Finance Committee meeting held on 27 June 2011
 - k To set date for next meeting of the Finance Committee
- 12 Grant Applications

Acting Clerk to the Council: Mrs Roxana Brammer

13	Personnel Committee	
a	To receive draft minutes of the Personnel Committee held on 27 June 2011	
14	Youth Committee	
a	Chairman's report	<i>MS</i>
b	Allhallows Little Explorers	<i>YF</i>
c	Youth Club	<i>NS</i>
	i. General matters	
	ii. Summer scheme	
	iii. Over 50's club	
d	To set date for next meeting	
15	Management of the Council's land and property	
a	Caretaking	
	i. General matters	<i>MS</i>
	ii. Devolved function of street cleaning from Medway Council	<i>NS</i>
b	Village Hall	<i>MS</i>
c	Recreation Ground and Playpark	
	i. General matters	
	ii. Litter bins - update	<i>NS</i>
	iii. Visual inspection training – update	<i>NS</i>
	iv. Re-siting of goal posts	<i>NS</i>
d	All Saints Allotments	
e	Woodland, Avery Way	
f	Cross Park	<i>MS</i>
	i. General matters	
	ii. Brown tail moth – update	
	iii. Car park	
g	The Brimp	
	i. General matters	<i>NS</i>
	ii. Fencing – update	<i>PA</i>
	iii. Football arena – update	<i>PA</i>
h	Noticeboards	<i>NS</i>
16	Highways & Transport	
a	Bus services	<i>AM</i>
b	Speeding in Binney Road	
17	Rural Liaison Committee	
a	Representative's report	<i>AM</i>
b	Rural Liaison Grant Projects - £2,980 available for 2011/12	
18	KAPC/MAC	
a	Representatives' report	<i>MS, NS</i>
19	Police Liaison	
a	Representative's report	<i>JL</i>
20	Communications	
a	Allhallows Life Magazine	<i>MS</i>
	i. General matters	
	ii. Editor	
	iii. Delivery	
b	Website	<i>MS</i>
21	Consultation documents	
22	Correspondence	
23	Annual Parish Meeting 22 June - debrief	

- 24 Date and venue of next meeting
- 25 Reports and Circulars
- 26 Any other urgent business at the Chairman's discretion
No motions may be proposed nor decisions taken under this item

CONFIDENTIAL SECTION

- 27 To resolve that the press and public be excluded from the following item on the grounds that it refers to matters concerning named employees
- 28 Personnel issues

Roxana Brammer
Acting Parish Clerk

11 July 2011