



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 12th October 2022.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

Two Minute Silence in memory of Queen Elizabeth II

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10<sup>th</sup> August 2022 (the September meeting was cancelled due to the death of the Queen)**
4. **Matters arising from minutes (not on Agenda)**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
*15 minute session: To receive questions and comments from the public.*  
*Matters raised may be placed on the agenda for the next or subsequent meeting(s)*
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Priorities and Issues**  
The Council is requested to identify priorities for the Parish Council.
  - a) **Urgent Health and Safety Issues**  
A contractor has prepared a quote for the resurfacing of the Cross Park Car Park. Under the council's financial regulations, the likely cost would mean advertising on the national Contractor Portal to seek further quotes (a previous and current quote has been provided for the work). The Parish Council would need to agree to proceed with the work on Health and Safety grounds and be prepared to justify the deviation from the Financial Regulations.
  - b) **Other Items**  
Councillors asked to identify additional items and priorities for further investigation or approval under powers of the Parish Council or delegated powers of Clerk/Chair as identified in the Financial Regulations or previously approved.
7. **Grant Requests** for consideration – None
8. **Planning**
  - a) **Allhallows Planning Applications:**  
**MC/22/1912 Baytree Farm Stoke Road Allhallows Rochester Medway ME3 9PG**  
Retrospective application for change of use of land for stationing of 4no. caravans to let for short term contractors and the erection of boundary fencing.  
**MC/22/2103 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**  
Details pursuant to condition 3 (materials) on planning permission MC/21/3488 - Demolition of existing buildings and the erection of 9 new dwellings.  
**MC/22/2124 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Details pursuant to conditions 5 (landscape arrangement) 8 (landscape management) 12 (ecology enhancement plan) 13 (bird and bat boxes) 14 (ecological enhancement plan (EEP) and 17 (PROW) on planning permission MC/19/2202 - Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping  
**MC/22/2183 Allhallows Marshes Allhallows, Isle Of Grain Rochester ME3 9PL**  
Application under Schedule 2, Part 6 Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the construction of an agricultural building  
**MC/22/2196 85 Kingsmead Park Allhallows Rochester Medway ME3 9QS**  
Retrospective application for the construction of a porch to the front  
**MC/22/2249 6 All Saints Road Allhallows Rochester Medway ME3 9PH**  
Construction of a 2 storey side extension and loft conversion  
**MC/22/2309 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Details pursuant to condition 10 (Ecological Enhancement Plan) and condition 11 (Lighting scheme) on planning permission MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping and associated works/infrastructure
  - b) **Medway Local Plan/HIF** General Report.
9. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.

- b) **Verbal highways & footpath Issues** reports from Councillors.
10. **Local Report/Issues**
- a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
- b) **Street Cleaning** Report/Issues
- c) **Active Cemetery** Report/Issues
- d) **General Issues** Report/Issues
11. **Telephone Box Defibrillator – Update** (Funds have not yet arrived from Cllr Pendergast, £2,000 Received from Cllr Filmer).
12. **Cross Park Improvements (including s106 from Turners Parks Group Additional Chalets)**
- Permissive footpath from Cross Park to Recreation Ground – problems with sand surface continue Clerk to report. – Cllr Morrice has indicative plans that need to be confirmed and agreed.
  - Car Park – concern with current gravel surface has escalated following increase in usage – discussed earlier on the Agenda.
  - Provision of utilities to Cross Park Pavilion (electricity, water, phone/broadband, foul water drainage) Foul water done, others waiting for Turners Group.
  - Access Road – Turners Group land at entrance now boarded off. Improvements to surface scheduled at end of development.
  - Separate plans to extend the current pavilion and removal of football portacabin – new plans to be developed and agreed.
13. **Youth Club Report** (Including Brimp Youth Centre)
- a) **Youth Club Issues**
- b) **Brick Store Expansion** – Report – Work currently paused
14. **Contributions from Representatives on external bodies**
- a) **PACT** (Cllr Forrest/Cllr Morrice)
- b) **KALC Medway Area** (Cllr. Morrice/Cllr Freeguard)
- c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
- d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
- e) **Cross Park Association** (Cllr Freeguard)
- f) **Allhallows Fete Committee** (Cllr Forrest)
- g) **Friends of All Saints Church** (Cllr Forrest)
15. **Reports from other member responsibilities**
- a) **Allotments** (Cllr. Forrest)
- b) **Recreation ground and playpark** (Cllr. Morrice)
- c) **Bourne Leisure Liaison** (Chair)
- d) **Allhallows Primary School Liaison** (Cllr Freeguard)
- e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
16. **Financial**
- a) **Finance Monitoring Reports** to 30/09/22 (Circulated for comment/note).
- b) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If personal details or contract quotes need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss confidential matters.**
17. **Staffing Issues** Any Staff issues.
18. **Date of next meetings** – November Parish Meeting, Wednesday 9<sup>th</sup> November 2022 (Cross Park Pavilion 6:30pm).
19. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 5th October 2022