

ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON
Wednesday 8th September 2010 at time 6.45 At Allhallows Village Hall**

DRAFT FOR CONFIRMATION

PRESENT:

Cllr Mrs. Yvonne Forrest. Chairman.
Cllr Alan Marsh. Vice-Chairman.
Cllr Peter Apostel.
Cllr John Luck.
Cllr Mark Skudder.
Cllr Sandra Bennett.
Cllr Pat Huntley-Chipper.
Cllr Mick - Huntley-Chipper.
Karen Draper Clerk.

Minute no: C/06/2010/11.

Meeting opened at 18.45

257/10 All minutes will be recorded.

1/ APOLOGIES.

258/10 No apologies for absence

2/ CODE OF CONDUCT

If an item is personal then you must state if prejudicial or personal.
If it is Prejudicial they must leave the room during the discussion of the item,
If personal you may remain in the room / if financial it would be Prejudicial,
and you must leave the room.

Declarations of Interest and alterations to the register.

Prejudicial interest.

259/10 Cllr John Luck: Cross Park Contractor.
260/10 Cllr Mick Huntley-Chipper: Cross Park Treasurer.

Personal Interest

261/10 Cllr Mark Skudder: Youth club and Church.
262/10 Cllr Alan Marsh: caretaker and Village hall.
263/10 Cllr Peter Apostel: Youth club.
264/10 Cllr Mrs. Pat Huntley-Chipper: fund raiser Cross Park.
265/10 Cllr Mrs. Yvonne Forrest: Mothers & toddlers.
266/10 Cllr Mrs. Sandra Bennett: Cross Park.

3 Declarations of Gifts and/or hospitality - none declared.

4 MINUTES OF THE MEETINGS HELD ON

267/10 14th July 2010: all agreed that the minutes are a true copy
with the following exceptions
268/10 Minute no: 217/10 did not require this minute No. as it was covered under 216/10

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- 269/10 Cllr. Skudder proposed that as a matter of course employment matters be moved to confidential but was denied as the clerk was happy for her employment matters to be held in the normal meeting as she did not object to the public knowing what she earns. Minute no: 230/10 a. Clerk's employment as the probation period was passed 2 months previous so therefore no discussion required; just confirmation of the clerks employment and the back pay and pay scale from the 3rd May 2010 in accordance with Nalc and the Clerks contract of employment and job description. Proposed: by Cllr Alan Marsh. Second: by Cllr Sandra Bennett.
- 270/10 247/10: To lease or sell the Brimp: Cllr Skudder said; he would like it recorded that he didn't ask for that motion to go on the agenda and that no parish councillor had an agenda item to sell the Brimp the chair replied that she had requested the item so that it could be discussed as at the previous month's meeting Cllr Skudder was asking about a lease. He also said his request for an agenda item had been unfairly ignored.
- 271/10 Page No15. Why was youth representative removed.
The youth representative is not required.
- 272/10 Minutes of the Planning Committee 11th August 2010. All agreed that the minutes are a true and accurate record.
- 273/10 Minutes of the Standing Orders Meeting 11th August 2010. All agreed that the minutes are a true and accurate record.
- 5 Matters Arising from the previous minutes that are not on the agenda else where**
274/10 a generator still not purchased yet
- 6 PLANNING.**
275/10 nothing to report
- 7 FINANCE.**
a Bank Balances.
- | | | |
|--------|-------------------------|---------|
| 276/10 | Accounts for payment. | |
| | BT | £19.59 |
| | K Draper | £44.10 |
| | Colyn Property Services | £67.50 |
| | Inland Revenue | £185.78 |
| | K Draper | £738.70 |
| | K. Colyer | £260.68 |
| | D. Cloughton | £160.00 |
- 277/10 Park leisure cheque to be held back Cllr Skudder to inspect Kick wall before releasing cheque.
- 278/10 Cheque for Cousins not paid from previous meeting. Clerk to ask for 50% credit due to printing errors:
- 279/10 All the rest of the cheques to be signed.
All agreed.
Proposed by Cllr. Yvonne Forrest Second by Cllr. Alan Marsh

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- 280/10 New signatory to be added: due to present account only allowing three signatories unless we change account to an account with bank charges to be left as it is for the time being- all agreed.
Proposed by Cllr. Yvonne Forrest Second by Cllr. Alan Marsh
- 281/10 Bank Statements not arriving received one in five months clerk to carry on chasing bank to get this problem sorted
- 282/10 Finance meeting to be held 3rd November 2010 at 19.30
- 8 INSURANCE**
- 283/10 Committee to continue review additional insurance cover on Contents and Security to visit all council's property. Cllr Michael & Cllr. Pat Huntley Chipper and Cllr. Yvonne Forrest
- 284/10
- 9. HIGHWAYS AND TRANSPORT.**
- 285/10 Speed signs to be up and running in about 6 – 8 weeks time.
- 10. MANAGEMENT THE COUNCIL'S LAND AND PROPERTY.OF**
- 286/10 Damage to play park Colin Davis has cleaned up all the nails and secured. Clerk has put in claim for play Park damaged by youth sent quote by fax waiting for confirmation from insurance company.
- 287/10 Notice board destroyed outside Jazz's, police to look at CCTV camera.
- 11. Caretaking.**
- 288/10 Committee set and contract now signed with cleaner
Another subcommittee set up to look at workload for cleaning
Cllr. P. Huntley-Chipper, Cllr.M. Huntley-Chipper, Cllr. Y. Forrest, Cllr. A. Marsh.
Cllr. J. Luck.
- 289/10 Still looking for relief caretaker. Two enquiries received.
- 12 Recreation ground**
- 290/10 Play builder update Chair Cllr Yvonne Forrest stated that she was still waiting for an update from Medway Council. Cllr Skudder stated he heard it might not go ahead because of government cuts.
Request to the Parish Council to cut away the undergrowth where the young lady died as the residents find it disturbing. Clerk to get quote.
- 13 Cross Park.**
- 291/10 A number of children camping in Cross Park and are having fires. Lawn mower set on fire. Reported to the police.
- 292/10 Three dogs running loose on cross park attacking people and other dogs. It has been reported to the police.
- 293/10 Cross Park requested funds for kitchen and shutter doors for up to £1500
Proposed by Cllr. Alan Marsh. Seconded Cllr. John Luck
- 15 Representative's Reports.**
- 294/10 Standards Committee. Meeting cancelled
Nothing to report
- 295/10 Standing orders to be looked at further–
budget and bank balance sheet All in agreement
Proposed by Cllr Sandra Bennett: Seconded by Cllr Alan Marsh.

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- 296/10 Another meeting reference standing orders.
Police Liaison Representative's report.
- 297/10 Nothing to report
Rural Liaison Representative's report.
- 298/10 Nothing to report
Kalc Representative's report.
- 299/10 Nothing to report
- 16 Grants.**
300/10 None at time of agenda.
- 17 EMPLOYMENT**
301/10 Overtime for clerk agreed, for maximum of twenty hours per month for time being
Review in three months
Proposed by Cllr. Alan Marsh. Seconded Cllr Mick Huntley-Chipper
- 18 Village Hall**
302/10 New flooring and painting of walls to be done in village hall during half term
- 19 CORRESPONDENCE.**
303/10 Letter from Medway youth in reply to clerks letter stating the parish council have
been advised to get legal advice as to what the options are over the Brimp, Roy
Smith apologized that they had not completed their draft for a service agreement
for the parish council to look at.
- 304/10 Cousins offered 25% off invoice for miss prints in Allhallows life
Two enquires reference the cleaner relief employment
- 305/10 Letter to planning stating the council has No Objection to Bay Tree Cottage
planning application
- 306/10 Letter to Medway Council to ask for updates on further grants possibly available
for Cross Park reply was no other parish council had applied for the extra grants
available and that only Allhallows had applied he would send out a reminder and
then come back to the clerk.
- 307/10 Letter from Tony Soper gsl 7th Allhallows Scout Group asking the parish Council
why their sign had been removed and what has been done with it as they would like
it returned, also a complaint that their padlock had been painted over they would
have liked to have been informed. To be passed to Youth club Committee.
- 308/10 Letter to Deborah Upton to ask for help from their Legal Department to help us sort
out what we can and cannot do with the brimp
Deborah Upton has replied and offered their legal advice at £75 per hour
- 20 BRIMP**
309/10 Funds for legal advice to get the legal advice as to what can or cannot be done
with the Brimp. Agreed for the deeds to go to Medway council for costing for the
reports. Clerk to take deeds to Medway council.
The reports are to tell the council what they can or cannot do with the Brimp
Proposal by Chair Cllr Yvonne Forrest:-
- 310/10 For: Cllr Mrs. Yvonne Forrest. Cllr Alan Marsh. Cllr John Luck. Cllr Sandra
Bennett Cllr Pat Huntley-Chipper. Cllr Mick - Huntley-Chipper.
Against: Cllr Peter Apostel, Cllr Mark Skudder

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- 311/10 Cllr skudder wanted to amend the proposal for the council to save money and only put to Medway Council for Legal advice for a pepper corn rent. This went no further
- 312/10 Structural engineer report, health and safety and names of signatories to be sent to the clerk and chair. Cllr Skudder/Apostel to pass the information on.
- 313/10 New Lock on the brimp Cllr Skudder states that the lock was put on to improve security and he did not inform the clerk or the council.
Cllr Skudder said it is common courtesy that they are informed before any one is allowed to go up to the Brimp. As the building belongs to the Parish Council the chair stated that councilors' are allowed to go to any of the council properties if it is required.
- 314/10 Cllr Skudder is to let the council know the minute number where he was been given the sole authority to manage the brimp and that council members have to have his permission to enter the Brimp. Cllr skudder states that he is managing the building Insurance 's held by the Youth Committee, copies are to be supplied the clerk . Cllr Skudder requested the clerk to request this in writing.
- 315/10 No Smoking at the Brimp
Councillor Skudder to ensure that no smoking is adhered to in the building and in doorways and is kept away from the building as it is a health and safety issue as the building is made of wood.
Agreed that the smoking may continue only by the fire area away from the building

21. INDENTITY BADGES FOR COUNCILLORS AND THE CLERK.

- 316/10 Cllr Skudder was to try to get something moving this month
- 317/10 Cross Park: Cllr. Michael Huntley-Chipper sent Eon Funding three quotes but the board asked to see the Eon quote. The quote we received originally from Eon was sixteen thousand + Vat which was three times as much as the other companies. They are going to re-quote, awaiting the reply now. Becky Williams has assured me the cheque will be dispatched to Cross Park as soon as the board has seen the E-on quote.

Meeting closed at 21.15 hrs

RESOLUTION TO EXCLUDE PRESS AND PUBLIC.
Confidential Section.

SignedChairman