

Allhallows Parish Council

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MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY 10th SEPTEMBER 2014 AT ALLHALLOWS VILLAGE HALL, STOKE ROAD at 6:30 PM

Present:

Cllr Alan Marsh Chairman
Cllr Mrs Wendy Myers
Cllr Mark Skudder
Cllr Mrs Yvonne Forrest
Cllr John Lambourne
Margot Sturt Parish Clerk

P/3/2014/

1. Apologies for absence.
There were no apologies.
2. To Receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.
There were no declarations.
3. To consider any dispensation requests for members with DPI's and OSI's in relation to the Personnel Committee agenda.
There were no requests.
4. To approve the minutes of the Personnel Committee meeting held on 16th July 2014
The minutes were approved. Proposed by Cllr Mark Skudder, seconded by Cllr Mrs Wendy Myers and agreed unanimously.
5. Matters Arising
There were no matters arising.
6. Action Point Update
The action point update was noted.
7. Date of next meeting
The next meeting is on 12th November 2014

CONFIDENTIAL SECTION

Cllr Alan Marsh proposed a motion under the Public bodies (Admission to Meetings) Act 1960), that the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business being transacted. This was seconded by Cllr John Lambourne and agreed unanimously.

8. Parish Clerk vacancy

Candidates were selected for interview following assessment of the applications received. The Parish Clerk to make arrangements for the interviews and notify the shortlisted candidates accordingly. Letters would be sent to the unsuccessful applicants.

It was discussed and agreed that the following Councillors would form the interview panel:

Cllr Alan Marsh

Cllr John Lambourne

Cllr Mrs Yvonne Forrest

9. Interviews would be held during week commencing 15th September 2014.

The meeting was closed at 19:30pm

Signed as a true record

(Chairman)

Cllr Alan Marsh

Date

Action Point No.	Detail	Review	Cleared
3/2014/1	Parish Clerk to make arrangements for the interviews and notify the shortlisted candidates accordingly. Letters to be issued to the unsuccessful applicants	Actions taken	15/8/14