

Allhallows Parish Council

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MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON WEDNESDAY 18th MARCH 2015 AT ALLHALLOWS VILLAGE HALL, STOKE ROAD at 6:30 PM

Present:

Cllr Alan Marsh Chairman
Cllr Mrs Wendy Myers
Cllr Mark Skudder
Cllr John Lambourne
Lynn Davis Parish Clerk

P/4/2015/

1. Apologies for absence.

There were no apologies.

2. To Receive Declarations Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.

There were no declarations.

3. To consider any dispensation requests for members with DPI's and OSI's in relation to the Personnel Committee agenda.

There were no requests.

4. To approve the minutes of the Personnel Committee meeting held on 10th September 2014.

The minutes were approved. Proposed by Cllr Mrs Wendy Myers, seconded by Cllr Mr Mark Skudder and agreed unanimously.

5. Matters Arising

There were no matters arising.

6. Action Point Update

The action point update was noted.

7. Date of next meeting

The date of the next meeting is to be confirmed

CONFIDENTIAL SECTION

Cllr Alan Marsh proposed a motion under the Public bodies (Admission to Meetings) Act 1960, that the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business being transacted. This was seconded by Cllr Mark Skudder and agreed unanimously.

8. Staff end of year appraisals

End of year appraisal and performance assessments were discussed and agreed for the Caretakers. Proposals for staff salary spine point increases were agreed. It was proposed by Cllr Mark Skudder, seconded by Cllr Alan Marsh and agreed unanimously to place the salary proposals on the next Parish Council meeting agenda for consideration. End of year appraisal and performance assessment were discussed and agreed for the Parish Clerk but it was agreed that no formal proposal to offer a permanent contract could be made until the Parish Clerk had completed at least 26 weeks' service. This would be placed on the next Parish Council meeting agenda for consideration.

9. To note increases in Caretakers' salaries in line with the National Salary Award implemented from January 1st 2015

The salary increases were noted.

The meeting was closed at 19:03pm

Signed as a true record

(Chairman)

Cllr Alan Marsh

Date