



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 9th April 2025 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12th March 2025.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public (at discretion of the Chair).
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) Village Hall Update – Medway Cllr Spalding
 - b) Community Grant -Village Hall Door Received by Parish
 - c) Community Grant – Kingsmead Noticeboard (funds awaited)
 - d) Arrangements for Annual Parish Meeting (23rd April suggested)
 - e) Arrangements for Annual Report (AGAR) submission**Any items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
 - a) MC/24/2221 Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QDs Planning Applications
 - b) MC/25/0379 | Details pursuant to condition 5 (Landscaping) and 8 (Biodiversity enhancements) on planning permission MC/20/2438 for Variation of condition 2 (approved plans) on planning permission MC/19/0007 to allow for a minor material amendment for changes to internal wall layouts; materials revised from zinc cladding to facing brickwork; roof pitch revised to create a central ridge at same height as original and roof materials change to roof tiles. | Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW
MC/25/0495 Alterations to the land to transform the land back into functioning wetland habitat. | Stoke Marshes North And South Of Grain Road Grain Road Allhallows Rochester Medway
MC/25/0610 Construction of a two storey side and single storey rear extension together with hardstanding and vehicular crossover to front - demolition of shed 20 Avery Way Allhallows Rochester Medway ME3 9PZ
MC/24/2221 Installation of a "Wild River" swimming leisure feature, including links into the building, supporting engineering works, landscape and other associated works. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD **APPROVED**
MC/25/0185 Construction of a single storey extension to rear of bar/restaurant within existing service yard Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD **APPROVED**
 - c) **Allhallows Neighbourhood Plan**, The application for designation has been submitted to Medway Council. The Neighbourhood Plan process is documented on Medway's website and it clearly states that a NP needs to be based on the Local Plan 2041 (to be published for consultation July 2025)
 - d) **Medway Local Plan 2041**
 - e) **Update received on potential development off Stoke Road, Alhallows.**
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
 - c) **Tree Issues** (contact made with Medway Senior Tree Officer)
9. **Local Report/Issues**
 - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
 - a) **Street Cleaning Report/Issues**

- b) **Active Cemetery** Report/Issues
 - c) **General Issues** Report/Issues
 - 10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding required.
 - 11. **Youth Club Report** (Including Brimp Youth Centre),
 - a) **Youth Club Issues** – Youth Club report.
 - b) **Brick Store Expansion** – Preparation for commencement completed/
 - c) **Brimp storage container** – Now in use. Shelving to be provided.
 - d) **DBS/E** received for only Chair outstanding now.
 - e) Scouts have had an additional Brimp Storage Container.
 - 12. **Contributions from Representatives on external bodies**
 - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
 - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - c) **Village Hall** (Cllr Forrest)
 - d) **Cross Park Association** (Cllr Bowley) Meeting to be arranged in January to approve Annual Accounts/Report
 - e) **Friends of All Saints Church** (Cllr Forrest)
 - 13. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley). Annual Inspection Actions
 - c) **Bourne Leisure Liaison** (Cllr Draper)
 - d) **Peninsula East Academy School Liaison** (Cllr Forrest)
Cross Park Nature Area for School – progress report.
 - e) **Turners Group (Allhallows Park (Kingsmead/ The Shades))** (Cllrs Draper, Cllr Forrest, and the Clerk)
 - 14. **Financial/Policy**
 - a) **Finance Monitoring Reports** to 31/03/2025 (council year end).
 - c) **Receipts and Payments schedule** for April note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
- 15. **Staffing Issues** Any Staff issues (including possible ‘odd job’ appointment).
 - 16. **Date of next meetings –**
Annual Parish Meeting (tbc)
Annual Parish Council Meeting 14th May 2025 6:30pm, Cross Park Pavilion, To be followed by May Meeting of Parish Council.
 - 17. **Future agenda items**

Chris Fribbins, Clerk to the Council 3rd April 2025