



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

**You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 11<sup>th</sup> June at 6:30pm.**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 14<sup>th</sup> May 2025.**  
**minutes of Annual Council Meeting to note (agreed at next Annual Council Meeting).**
4. **Matters arising from minutes (not on Agenda)**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public (at discretion of the Chair).***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.  
a) Arrangements for approving the AGAR for submission to External Auditor and publication – Special Extraordinary meeting to be held Friday 13<sup>th</sup>, Cross Park at 19:00.  
Any items to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**  
a) **No further plans as at the date of the Agenda publication.**  
b) **Allhallows Neighbourhood Plan.** The application for designation has been approved by Medway Council, meeting to be arranged with local 'committee' to progress.  
c) **Medway Local Plan 2041** Publication for consultation planned for July/August 2025, Draft available earlier.  
d) **Update received on potential development off Binney Road/Stoke Road, Alhallows**  
Consultation extended to Sunday 15<sup>th</sup> June.
8. **Highways and Footpaths**  
a) **Footpath Officers Report** – Reports on Public Rights of Way and land maintenance.  
b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**  
b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)  
a) **Street Cleaning Report/Issues**  
b) **Active Cemetery Report/Issues**  
c) **General Issues Report/Issues**
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding –  
Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding required. Works being carried out in storage container, pavilion and horsebox/bar by Community Pay-back team.  
Approval sought for new shutters for new windows for security (replacement of former short length windows).
11. **Youth Club Report** (Including Brimp Youth Centre),  
a) **Youth Club Issues** – Youth Club report.  
b) **Brick Store Expansion** – Preparation for commencement completed/  
c) **Brimp storage container** – Now in use. Shelving to be provided as part of works by Community Pay-Back. They will also be working in the main hall.
12. **Contributions from Representatives on external bodies**  
a) **KALC Medway Area** (Cllrs Morrice and Forrest)  
b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)  
c) **Village Hall** (Cllr Forrest)  
d) **Cross Park Association** (Cllr Bowley)  
e) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**  
a) **Allotments** (Cllr Forrest)

- b) **Recreation ground and playpark** (Cllrs Morrice & Bowley).
- c) **Bourne Leisure Liaison** (Cllr Draper) Meeting held and concerns with arrivals and departures raised and to be followed up with format letter to Haven and Medway Council Highways.
- d) **Peninsula East Academy School Liaison** (Cllr Forrest)  
Cross Park Nature Area for School – progress report.
- e) **Turners Group (Allhallows Park (Kingsmead/ The Reeds))** (Cllrs Draper, Cllr Forrest, and the Clerk)

14. **Financial/Policy**

**a) Finance Monitoring Reports** to 31/05/2025 cannot be produced until the previous year is closed down following the internal audit.

**c) Receipts and Payments schedule** for June note/approval as required (circulated)

Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. If personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded

***Exclusion of Press and Public – To discuss confidential matters.***

15. **Staffing Issues** Any Staff issues (including possible 'odd job' appointment).

16. **Date of next meetings –**

The July Meeting of Parish Council will be held at 6:30pm on Wednesday 9<sup>th</sup> July at the Cross Park Pavilion.

17. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 4<sup>th</sup> June 2025