



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL on Zoom Remote (see details at end of agenda) following the Parish Council Annual Meeting at 6:30pm Wednesday 13<sup>th</sup> May at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 15<sup>th</sup> April 2020**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since Council meeting 15<sup>th</sup> April 2020.
  - **Any other items** to report that do not appear elsewhere on the Agenda
7. **Annual Governance Report (AGAR)**  
The internal audit has been completed (report circulated the AGAR has now been completed for submission to PKF Littlejohn for the annual external review. Although the date for submission has been extended this year due to COVID-19, the parish is able to submit early. Due to restrictions, a copy of the AGAR will be published on the Parish Council web site ([www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)) and not on notice boards as usual. Residents will still have the opportunity to inspect and query the accounts if necessary. To complete the AGAR two statements, must be agreed in sequence (proposed, seconded and agreed)
  - a) The Annual Governance Statement be approved.
  - b) The Financial Statement has been completed and signed by the Parish Clerk; The Accounting Statements be approved.
8. **Brimp Developments**
  - a) Progress of football arena
  - b) To receive a verbal report on the Brick Store and developments.
  - c) Suggestion of extending Brick Store to accommodate additional facilities (single toilet, kitchenette and music).
  - d) Electrical inspection of the Brimp has identified a number of faults with the electrical supply at the Brick Store. These have been raised with the builder who carried out the fitting out.
9. **Grant Requests for consideration – Strood Youth Centre, Summer Youth Activities**
10. **Internet Broadband access at Cross Park/The Brimp – suggested wireless as no phone lines**  
UPDATE
11. **Planning**
  - a) **Allhallows Planning Applications - None**
  - b) **Medway Local Plan** –No further update.
12. **Highways and Footpaths**
  - a) **Potential Parking Restrictions** – Some lines painted at entrance to Holiday Park, abuse of line reported.
  - b) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
  - c) **Verbal contributions** from Councillors
13. **Cross Park Issues**
  - a) **Expansion of Facilities** – Awaiting further update from Turners. Currently building would not start until Autumn 2020 (to limit disruption to wildlife)
  - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
  - c) **Electrical Inspection** to be followed up.
14. **Youth Club/Youth**
  - a) **Youth Club.** General Report.
  - b) **Future Planning**
15. **The Brimp Issues**
  - a) Some electrical inspection failures to be rectified when restrictions lifted.
16. **Contributions from Representatives (2020/2021) on external bodies**

- PACT (Cllr Cook/Cllr Morrice 2019/20)
  - KALC Medway Area (Cllrs Cook and Morrice 2019/20)
  - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest 2019/20)
  - Village Hall (Cllr Lovatt/sub. Cllr Forrest 2019/20)
  - Cross Park Association (Cllr Huntley-Chipper 2019/20)
  - Allhallows Fete Committee (Cllr Forrest 2019/20)
  - Friends of All Saints Church (Cllr Forrest 2019/20)
17. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
  - Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
  - Allhallows Primary School Liaison (Chair)
  - Turners Group (Allhallows Park (Kingsmead) (Clerk)
18. **Shelduck Land Update**  
NORSE have visited the site to and carried out works on trees causing neighbours concern and action.
19. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
  - b) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss personal staff issues.**
20. **Staffing Issues** nb. **If personal issues need to be discussed** the Press and Public will need to be excluded.
- Any Staff issues
21. **Date of next meetings –**  
June Parish Council meeting on Wednesday June 9th, 2020 @ Cross Park Pavilion or ZOOM if meetings not allowed.
22. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 1<sup>st</sup> May 2020

**To Join the meeting**

<https://us02web.zoom.us/j/83145580212?pwd=eTNCZjhQaW1odjN6RlZKdkd0bUpNdz09>

Meeting ID: 831 4558 0212

Password: Contact the Clerk email: clerk@allhallowskent-pc.gov.uk phone: 01634 566256 (before 5pm on day of meeting's)

**For Audio only or separate audio use the following numbers** (and enter the meeting ID in the keypad followed by #

0131 460 1196

0203 051 2874

0203 481 5237

0203 481 5240

0831 455 0212

(use \*9 to Mute/Unmute Audio Only)