



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13th DECEMBER 2023

Cross Park Pavilion @6:30pm

PRESENT:

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Trevor Bowley	
Cllr Linda Henderson	
Cllr Sue Morrice	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk
Cllr Jean Sheaves	

Apologies:

In attendance 2

- 129 1 **APOLOGIES FOR ABSENCE** Cllr Sheaves Holiday
- 130 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard – Cross Park Association
Audio Recording – Cllr Morrice – Audio recording for personal use
- 131 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8th NOVEMBER 2023** Proposed Cllr Karen Draper, Seconded Cllr Forrest as a correct record - All Agreed.
- 132 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** – None
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):
A resident reported Trees blocking Street Lighting near the school/.
- 133 5 **CLERK'S REPORT**
a) Staff Salaries, notification of £1 per hour NALC/SLCC Local Government Scales, also to be backdated to 1/4/23, has been calculated and paid with November Pay this month.
- 134 6 **GRANT REQUESTS** – None
- 135 7 **PLANNING**
a) **Planning Applications** –
- I
- MC/23/2554** Prior approval under Part 16 Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for installation of 20.64m high mast supporting communications apparatus, 6no. antennas, and 2no. equipment housing cabinets at ground level, ancillary works thereto. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
Site is alongside The Brimp Youth Centre, Football Arena. Alternative site to withdrawn proposal nearer Slough Fort. Approved proposal at corner of Shelduck and Avery Way has not progressed. Mobile phone signal is poor in much of Allhallows-On-Sea locations. No objections raised.
- MC/23/2528** Details pursuant to condition 5 (CSWMP) on planning permission MC/23/1781 For the Construction of an extension to link the existing showbar venue to the swimming pool and arcade, located within the central facilities area with associated infrastructure and ancillary works and demolition works if required. Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD

This is working procedures for the development, no objections raised.

MC/23/2307 Installation of a full width dropped kerb for vehicle access onto a classified road. 3 Beatty Cottages Stoke Road Allhallows Rochester Medway
No objections raised.

MC/23/2634 Construction of a single storey detached youth centre - demolition of existing Allhallows Youth Centre the Brimp Allhallows Rochester Medway ME3 9QF Parish Council proposal for replacement building at the Brimp Youth Centre (to be funded principally by the Whose Hoo Project).

- b) **Medway Local Plan** – Awaiting feedback on consultation (Regulation 18). None of the sites in Allhallows have been assessed yet. Draft Plan (with proposed sites expected in Spring 2024).
- c) **Rural Housing** – A recent on-line session has been held about the potential of local affordable housing, attended by the Clerk and Cllr Sheaves.

136 8 HIGHWAYS AND FOOTPATHS

- a) **Footpath Officers Report** – There has been some flooding in Avery Way, due to heavy rain and drains not coping/blocked – Medway Council informed.
Cllr Henderson produced a report on issues with RS4 (muddy and rubbish) and beach area from Yacht Club towards Combe Bay.
Haven site beach cleaning issues will need to be raised with Bourne Leisure.
RS9 some issues with cows, calves, and mud. RS12 issues with diversions/partial closure for construction work by Bourne Leisure, not yet commenced.
Cross Park paths are very muddy (as usual this time of year), consideration rto be given to some sand paths, although the mud is quite deep, and sand would just sink in.
- b) **Verbal contributions** – Trees from the Woodland Trust have been delivered for Cross Park. Cllrs Freeguard/Boley organising storage until they grow on and can be planted.

137 9 LOCAL REPORT/ISSUES

- a) **Countryside Contract** – An alternative method for paying for work done to be investigated rather than yearly contracted cost / 12.
- b) **Street Cleaning** – Street Cleaners have working on gullies on Avery Way.
- c) **Active Cemetery** – Nothing to report, maintenance continues.
- d) **General Issues** – Awaiting updated lease documentation for the Recreation Ground (to be signed as of November Parish Council agreement and address changes for parish council).

138 10 CROSS PARK IMPROVEMENTS (including s106)

- a) **Update on works completed and outstanding.**
Power supply installed. Internal painting scheduled with Community Pay-Back.
Land around entrance side and rear (to cold store) landscaped/restored after electricity supply works.
Turner's will be changing the water supply pipework.
Lighting in main hall, kitchen and hallway upgraded to LED. Extractor filters amended to improve seating and operation (some spot welding required).
- b) **Extension/New Build**
Plans for the new, additional Cross Park building have been drawn up by the Architect and submitted to Medway Planning.

139 11 YOUTH CLUB REPORT

- a) **Youth Club Issues** –
- b) **Extending Brick Store** – The Architect has drawn up plans for a new build alongside the approved Brick Building extension and there have been discussions with the Whose Hoo (Heritage Lottery Fund Project) about funding. A planning application has been submitted and is now 'live.'

140 12 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **ALLHALLOWS PACT** – Cllr Morrice /Freeguard– Awaiting report from Chair.
- b) **KALC (Medway)** – Cllr Morrice/Freeguard – Nothing to report.

- c) **Medway Council Rural Liaison** – Cllr Mrs Draper – Meeting held covering Public Rights of Way (and new footpath officer) and Lower Thames Crossing.
- d) **Village Hall** – Cllr Forrest – Event being held at Village Hall rather than the sleigh run this year.
- e) **Cross Park** – Cllr Freeguard – Current café will cease, and a licence negotiated with Rosy's Tea Room to operate a café in the new year (extended days/hours).
- f) **Village Fete** – Cllr Forrest – Nothing further to report. Likely that 2024 activities will change from the fete. 400 Club will be transferred to the Village Hall.
- g) **Friends of All Saint's Church** – Cllr Forrest – Nothing additional to report. A café runs Wednesday/Thursday.

141 13 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Forrest – Nothing to report, no issues.
Recreation Ground lease. Awaiting updated lease from Medway Council reflecting agreement by the Parish Council in November.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available.
- d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Freeguard) No meeting. Cllr Henderson has indicated that she will try and make contact. Some excess chairs have been transferred to the Brimp Youth Centre/Cross Park.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison regarding implications of their development and works at Cross Park continue.

142 14 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31/10/23)** – Reports Noted. Bank Reconciliations signed.
- b) **Budget Strategy for 2024/2025** – An updated draft budget was circulated and will be submitted to the January meeting for approval with the precept requirement.
- c) **Income**

Receipts November/December

November

Youth Club Tuck/Subs	£20.00
	£90.00
	£35.00
Brimp Brick Store Hire	£50.00

Transfer Current A/C to CashPlus (Youth Club) £200

December (to date) tba

- d) **To make/Note payments for December 2023.**

There had been a further bank issue this month with access to online banking blocked.

Proposed Cllr Forrest, Seconded Cllr Morrice – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	231201	
John Price Salary/less PAYE	231202	
Mick Smith Salary/less PAYE	231203	
Colin Davis Salary/Less PAYE	231204	
MMRC PAYE	231205	1,175.49
NEST Employee/Employer Pension	231206	115.24

EDF Energy Brimp Electricity DD	231207	137.00	6.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	231208	2,289.98	381.66
National Broadband Cross Park Broadband	231209	54.00	9.00
Just Bin Bags Black Sacks	231116	68.47	11.41
BES Electrical CP LED Lights	231117	480.00	80.00
BES Electrical CP LED Lights Labour	231118	207.24	34.54
BES Electrical CP Extractor Fan	231212	143.95	23.99
Community Sports Academy YC Support	231213	60.00	
Karen Draper Christmas Lights	231214	90.97	
Home Bargains YC Tuck Equip CASHPLUS	231215	29.46	
Currys/PC World YC Tuck/Equipment CASHPLUS	231216	163.49	
Costco Wholesale YC Tuck/Equipment CASHPLUS	231217	56.93	
ASDA Superstore YC Tuck/Equip CASHPLUS	231218	80.15	
Home Bargains YC Tuck/Equip CASHPLUS	231219	22.00	
TJF Prop Servs Active Cemetery Hedges	231111	120.00	**
TJF Prop Servs Active Cemetery Grass C185	231220	160.00	
Kentec Drafting Services CP/Brimp Plans	231221	1,380.00	230.00
D/D Debit Card/Already Paid ** Corrected after meeting			

e) The 12PAY Payroll software is being withdrawn with a migration to Staffology in its place (there is a slight increase in cost).

The exclusion of press and public to discuss personal staff and contract issues
Proposed Cllr Draper, Seconded Cllr Mrs Draper– **ALL AGREED.**

143 15

STAFFING ISSUES

A Street Cleaner has been unwell and is being covered by the relief street cleaner. He was due to return to work today, but this has been extended to January 6. Th

Other Issues

Christmas Tree at the Black Barn was dead and has been removed, artificial replacement acquired. The Christmas Tree at the Haven entrance was still growing, and work has been carried out to support it.

144 16

DATE AND TIME OF NEXT MEETING

The next meeting will be the January Meeting of the Council Wednesday 10th January 2024 (Cross Park Pavilion 6:15pm). Note earlier start time as budget/precept and Community Award 2024 need to be agreed.

145 17

FUTURE AGENDA ITEMS

At 21:00 The Chair closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council