



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 10th July 2019 at 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12th June 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 10th April 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
7. **Allhallows School/Stoke School Proposed Merger** – Opposition submitted, awaiting updates.
8. **Grant Requests** for consideration –
None
9. **Planning**
 - a) **Allhallows Planning Applications**
MC/19/1303 2 Avery Way Allhallows Rochester Medway ME3 9PU
Construction of a detached 3 bedroom dwelling to the side of existing dwelling house together with associated works; creation of hard standing area to existing dwelling - demolition of side projection of existing dwelling together with detached shed and two greenhouses to rear. **WITHDRAWN**
 - b) **Medway Local Plan** – Next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response which has not yet been received, may delay consultation to September) No further update. Medway are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Awaiting Government response.
10. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** – Implemented majority of recommendations
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated by email.
 - c) **Verbal contributions** from Councillors
11. **Cross Park Issues**
 - a) **Governance** A formal meeting of trustees has been held with Rural Kent and the CPA to follow-up on governance issues.
 - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
 - c) **Pavilion** An electrical inspection faults (non-critical) investigation is still outstanding and is waiting for access to the Allhallows Park facilities to be scheduled.
12. **Youth Club/Youth**
 - a) **Youth Club.** General Report
13. **The Brimp Issues**
 - a) **Football Arena** – Chair/Cllr Forrest – update on grant application/s
 - b) **Brimp Road** – Slough Fort have carried out road repairs using plannings from Rochester Bridge.
 - c) **Additional Usage** – to be considered (visit arranged with School Head)
 - d) **Brick Store** – Work completed – next stages to be considered.
 - e) **Cesspit** – appears to be filling up faster than it should – this is lodged as a claim with the Insurance Company. It has been examined once and the specialist returned to completely empty and winch man down into it to examine – no fault found. As it was completely empty on Friday 21st June it was checked before the youth club on Wednesday 26th June – and there was water and some 'solid' material in it. CCTV being checked.
14. **Recreation Ground** –Recommend bin to be located to replace existing (damage to bin makes it difficult to remove/replace the lid).
15. **Contributions from Representatives (2019/2020) on external bodies**

- PACT (Chairman/Cllr Morrice)
 - KALC Medway Area (Cllrs Cook and Morrice)
 - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest) – Next meeting in July.
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Allhallows Fete Committee (Cllr Forrest)
 - Friends of All Saints Church (Cllr Forrest)
16. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
 - Bourne Leisure Liaison (Chair)
 - Allhallows Primary School Liaison (Chair)
 - Turners Group (Allhallows Park (Kingsmead))
17. **Annual Report 2018/2019 (AGAR)**
 Now on display on 3 x notice boards to Friday 26th July 2019 and retained on the Website. Purpose is to allow public inspection (by appointment) and opportunity for comments to be raised with the external auditor. Response from PKF Littlejohn expected in August/September.
18. **Shellduck Land**
 There have been a number of issues with the Shellduck amenity space (north and south of the junction with Avery Way):
- a) The planning application for the waste storage compound had been refused by Medway, as agreed at the June meeting a tree survey of that location has been produced and the site plan modified to show a permeable base. A planning statement will be drawn up and the plan resubmitted.
 - b) Residents have complained about weeds/growth from the site encroaching on their gardens. The Contractor met with residents and the issue of trees overhanging their gardens or bowing their garden fences was also raised. A further resident has also raised the issue of street cleaner sacks being stored in the open n the south of the site. The vegetation should be strimmed by the contractor. Waste bags may need to be stored in various locations until a permanent solution is found. Responsibility for the trees has been denied by the contractor and the clerk has checked with Medway Council who claim it is responsibility of the parish council as part of the countryside management contract (which was passed to the contractor as was). Medway Council will provide a quote for the works.
19. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
 - b) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)
- Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues.
20. **Staffing Issues** nb. **If** personal issues need to be discussed the Press and Public will need to be excluded.
 To be discussed.
21. **Clerk/Councillor Councillor/Councillor Issues**
22. **Date of next meetings –**
 The August Meeting of the Parish Council Wednesday 14th August 2019 @ Cross Park Pavilion (6:30pm)
23. **Future agenda items**

Chris Fribbins, Clerk to the Council 4th July 2019