



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 10th January 2024 @ 6:15pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13th December 2023.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **2024/2025 Parish Council Budget and Precept**
 - a) **Allotment Rents 2024** – to agree rents for allotment plots, this has been set at £25 for a number of years
Total income £250. Allotment Water cost estimates at £350 per annum.
 - b) **Budget** – To agree Budget figures
 - c) **Precept** – Budget prepared on assumption of £76,000 (an increase on £68,000 2023) To agree 2024 Precept.
7. **Grant Requests** for consideration – None currently
8. **Planning**
 - a) **Allhallows Planning Applications:**
MC/23/2761 Details pursuant to condition 4 (drainage) on planning permission MC/23/1781 for Construction of an extension to link the existing showbar venue to the swimming pool and arcade, located within the central facilities area with associated infrastructure and ancillary works and demolition works if required.
Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD
 - b) **Medway Local Plan** General Report – Regulation 18 Consultation completed, awaiting Medway's Assessment and Draft Local Plan will follow in Spring 2024, which will identify preferred development sites.
9. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
10. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
11. **Cross Park Improvements (including s106)** - Update on works completed and outstanding –
VAT implications of s106 works planned and already carried out being investigated.
Planning Fee for new building is £867 (this includes a 50% reduction for a Parish Council)
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp.
 - b) **Brick Store Expansion** – An initial draft Planning Application for a new Brimp building has been drawn up and submitted to Medway Planning :
MC/23/2634 Construction of a single storey detached youth centre - demolition of existing | Allhallows Youth Centre The Brimp Allhallows Rochester Medway ME3 9QF
This has incorporated the Brick Building Extension (planning approved). The Clerk/Chair continues to discuss Funding opportunities (through the Whose Hoo project).
 - c) **Brimp Site Usage** – Karate and Boxing hiring being organised.
13. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
 - a) **PACT** (Cllrs Morrice and Freeguard)
 - b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
 - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)

- d) **Village Hall** (Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
- a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Forrest).
The Lease renewal has been agreed (effective from the November meeting, awaiting document to sign).
 - c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard) – A Planning Application has been received for a 5g Phone Mast on the Haven Site, bordering on the Brimp Youth Centre (Football arena),
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
15. **Financial**
- a) **Finance Monitoring Reports** to 31/12/2023
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
- 16. **Staffing Issues** Any Staff issues
 - 17. **KALC Community Award 2024** – to seek and agree a nomination for the 2024 Award.
 - 18. **Date of next meetings** – Parish Council Meeting 14th February 2024 6:30pm, Cross Park Pavilion
 - 17. **Future agenda item**

Chris Fribbins, Clerk to the Council 3rd January 2024