



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 11th October 2023 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13th September 2023.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **RS12 Update**
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None currently
7. **Planning**
 - a) **Allhallows Planning Applications:**
MC/23/0670 | Details pursuant to condition 6 (Archaeology) on planning permission MC/19/2202 for Reconfiguration of hardstanding bases and golf course to enable installation of 95 hardstanding bases (an uplift of 84 static caravans) with associated infrastructure (above and below ground), internal access road, pedestrian footpaths and landscaping | Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD (this is the report awaited before the works can be carried out on the old golf course.
 - b) **Medway Local Plan** General Report – Regulation 18 Consultation and potential site information published and a response is required.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and maintenance will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Electricity Supply issues. UKPN now have the information to progress the supply, a date has been requested. Cold store has been moved to final location and activated (issues with locking/key to be resolved). The architects have been contacted about the future extension and awaiting a meeting date/time.
11. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp. Now re-opened after summer break soe special sessions planned.
 - b) **Brick Store Expansion** - Progress - funding is now an issue. The Clerk has been discussing Heritage Lottery Funding opportunities (through the Whose Hoo project).
12. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
 - a) **PACT** (Cllrs Morrice and Freeguard)
 - b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
 - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - d) **Village Hall** (Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**

- a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Forrest).
Lease agreement received and will be circulated and approval to agree will be sought. Medway Council propose to back-date it to the expiry date of the previous agreement.
 - c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard) – Clerk/Cllr Freeguard met Haven to look at RS12 issues. A further meeting with the Medway Footpath Officer and her manager has also been held. Signing and diversion route agreed. RS12 temporary closure has been agreed by the Department of Transport.
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
14. **Financial**
- a) **Finance Monitoring Reports** to 30/09/2023
 - b) **2024/2025 Budget Strategy – Ideas required for preparation of next year’s budget.**
 - c) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
- 15. **Staffing Issues** Any Staff issues
 - 16. **Date of next meetings** – Parish Council Meeting 8th November 2023 6:30pm, Cross Park Pavilion
 - 17. **Future agenda items**

Chris Fribbins, Clerk to the Council 4th October 2023