



Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB
Tel: 01634 566256 e-mail: clerk@allhallowskent-pc.gov.uk
www.allhallowskent-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 8th March 2023.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 8th February 2023.**
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Elections for Parish Council 4th May 2023**
Awaiting new electoral registers nomination forms can be completed (will be required before 27th March when nominations open, The Clerk will assist anybody to fill out and check any nomination papers before submitting to Medway Council.
 - b) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
 - a) **Allhallows Planning Applications:**
MC/22/3018 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL
Details pursuant to condition 11 (contamination) on planning permission MC/21/3488 - Variation of condition 2 (approved drawings) to allow a minor material amendment to planning permission MC/21/1638 to omit the access to the east of the approved drawing and change plot 2 from a 2 bedroom unit to a 3 bedroom unit to allow for a larger ecological area. Medway Planning have approved this.
MC/22/2969 Community Hall Avery Way Allhallows Rochester Medway ME3 9QG
Siting of a cold store unit to rear of Community Hall. Withdrawn
 - b) **Medway Local Plan/HIF** General Report.
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and amenity area maintenance will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
10. **Telephone Box Defibrillator** – Progress report – Awaiting Power Connect. Defibrillator and bleed kit delivered.
11. **Cross Park Improvements (including s106)** - Update on proposed works –
Report of discussions on Cross Park tree planting and future uses.
BT Openreach contacted regarding Broadband/Telephone service to Pavilion. No further progress on electricity supply – options being sought.
Cold store being located on a temporary permission basis. Kitchen extension to follow.
Quotes received for a base coat of tarmac – decision required.
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** -Community Payback have been carrying out maintenance tasks.
 - b) **Brick Store Expansion** - Progress -new quotes received, work to be scheduled when agreed.
13. **Contributions from Representatives on external bodies**
 - a) **PACT** (Cllr Forrest/Cllr Morrice)
 - b) **KALC Medway Area** (Cllr. Morrice/Cllr Freeguard)

- c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
 - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)
14. **Reports from other member responsibilities**
- a) **Allotments** (Cllr. Forrest)
 - b) **Recreation ground and playpark** (Cllr. Morrice).
 - c) **Bourne Leisure Liaison** (Chair)
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
15. **Annual Risk Assessment Review** As Circulated
16. **Annual Asset List Review** As Circulated
17. **Financial**
- a) **Finance Monitoring Reports** to 28/02/2023 (Circulated for comment/note).
 - b) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
18. **Staffing Issues** Any Staff issues,
including Colyn Property Services close down, Street Cleaning Cover and contracted works.
19. **Date of next meetings –**
Parish Council Meeting, 12th April 2023 (Cross Park Pavilion 6:30pm).
Annual Parish Meeting 26th April 2023 (Cross Park Pavilion 7:30pm)
20. **Future agenda items**

Chris Fribbins, Clerk to the Council 1st March 2023