

ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 8th October 2014
AT ALLHALLOWS VILLAGE HALL, STOKE ROAD, ALLHALLOWS AT 6:30 pm.**

PRESENT: Cllr Mark Skudder Chairman
Cllr John Lambourne Vice-Chairman
Cllr John Luck
Cllr Mrs Sue Hill
Cllr Alan Marsh
Cllr Mrs Wendy Myers

Mrs Margot Sturt Parish Clerk
Mrs Lynn Davis Parish Clerk

In attendance 6 members of the public

1 APOLOGIES FOR ABSENCE

730 Apologies were received from:
Cllr Mrs Noleen Skudder: Unable to attend due to family illness
Cllr Mrs Yvonne Forrest: Unable to attend due to family illness
It was proposed by Cllr Alan Marsh and seconded by Cllr John Luck that the received apologies be accepted. This was agreed unanimously.

2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)

731 Cllr Mark Skudder and Cllr John Lambourne declared OSIs for agenda items 8(j)

3 DISPENSATION REQUESTS

732 No requests were received.

4 MINUTES OF PARISH COUNCIL MEETING HELD ON 8th AUGUST 2014

733 The minutes of the meeting held on 8th August 2014 were agreed.
Proposed by Cllr Alan Marsh, seconded by Cllr John Luck and agreed unanimously.

5 MATTERS ARISING

734 There were no matters arising

6 ACTION POINTS

735 The action point update was noted.

7 PLANNING

736 The Lodge Hill planning decision was noted

8 FINANCE

737 a) The end of month bank balance and the August and September 2014 bank reconciliation forms were agreed. Proposed by Cllr Mrs Wendy Myers, seconded by Cllr Mrs Sue Hill and agreed unanimously.

- 738 b) The cheques signed since the last meeting and the standing orders paid were approved. Proposed by Cllr Alan Marsh, seconded by Cllr Mrs Sue Hill and agreed unanimously.
- 739 c) The accounts for payment were noted and approved. Proposed by Cllr Mrs Wendy Myers, seconded by Cllr Mrs Sue Hill and agreed unanimously.
- 740 d) The September 2014 budget monitoring update and income and expenditure reports were noted.
- 741 e) The Budget Mid Year position and end of year forecast was noted.
- 742 f) The monthly bank reconciliation forms were checked and signed by Cllr Mark Skudder.
- 743 g) The 2013/14 audit report and comments were noted.
- 744 h) It was noted that the estimated costs for a timer switch in the Village Hall and Cross Park Pavilion would be approximately £150.00 each. The electrician would need to carry out a survey in each location in order to confirm costs and identify any issues.
- 745 i) It was proposed by Cllr Mark Skudder that £100.00 would be spent on purchasing a Remembrance Day wreath for the Centenary Remembrance Day in November. This is traditionally organised through Mrs Elms in Stoke. Seconded by Cllr John Luck and agreed unanimously. Cllr Mark Skudder agreed to make the necessary arrangements.

At 18:55pm Cllrs Skudder and Lambourne left the meeting due to their Significant Other Interests (OSIs) for agenda item 8(j). Cllr Alan Marsh took over as Chairman.

- 746 j) It was proposed by Cllr Mrs Wendy Myers that the Parish Council would enter a tree on behalf of the Parish Council at the annual All Saints Church Tree Festival. The entry fee of £5:00 was agreed. This was seconded by Cllr Mrs Sue Hill and agreed unanimously. Cllr Mrs Wendy Myers agreed to put up and decorate the Parish Council tree.

At 19:00pm Cllrs Skudder and Lambourne returned to the meeting. Cllr Mark Skudder resumed his role as Chairman.

- 747 k) It was agreed to proceed with the remedial tree works estimates following the annual tree inspection. Proposed by Cllr John Luck, seconded by Cllr Mrs Sue Hill and agreed unanimously.

***Action Point: C/13/2014/1:
Parish Clerk to raise a work order for Laverock Tree Care to carry out works as detailed on their estimate.***

9 HIGHWAYS & TRANSPORT

- 748 a) The Footpath Officer's report was noted.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

- 749 a) Brimp Youth Centre
The update on the refurbishment of the sloping roof of the building at no cost to the Parish Council was noted. The single tree at the Brimp Site has now had the ivy chopped at ground level by Youth Club volunteers.
- 750 b) Playpark
It was agreed that Colin Davis would carry out the urgent Health & Safety works

required to the Playground equipment. Colin would provide an estimate for the other works contained in the August 2014 RoSPA inspection report. Proposed by Cllr Wendy Myers, seconded by Cllr Alan Marsh and agreed unanimously.

The Chairman thanked Cllr Mrs. Wendy Myers for her work in sourcing and overseeing installation of the new Playpark equipment. It was noted that positive feedback had been received regarding the additional equipment.

751 c) Cross Park

It was agreed that as a first step towards identifying options for the access issues around the metal gate entrance area to Cross Park, Colin Davis would discuss the problems with some users of the site. Following which, he would provide an outline and quotation for the works. Due to the likely costs, it was recognised that additional quotes would need to be obtained in order to comply with Parish Council Financial Regulations.

The Chair suspended the meeting to ask Mrs. Huntley-Chipper if the Cross Park Association considered the matter to be a high priority. Mrs. Huntley-Chipper confirmed it was a high priority due to the access related mobility difficulties being experienced by some of the pavilion users. The Chair suggested that Cross Park Association should use its funds to contribute to the costs of any repair. The Chair asked Mrs. Huntley-Chipper to advise the Parish Council how much money the Cross Park Association had. As Mrs. Huntley-Chipper did not have the information to hand she agreed to advise the Parish Council.

11 **CORRESPONDENCE**

752 Correspondence received was noted

12 **GRANT APPLICATIONS**

753 a) A grant of £2,000 was approved for the 2015 Allhallows Village Fete under S167 powers to the Allhallows Village Fete Committee. Profits raised would be used to fund future Fetes.

Proposed by Cllr Alan Marsh, seconded Cllr Mrs. Wendy Myers and agreed unanimously.

Action Point C/13/2014/2: Parish Clerk to advise the applicants and arrange for payment.

754 b) The Parish Council required further information in order to make a decision on the grant application from the Allhallows Allotment Society.

It was agreed that Cllr Alan Marsh would arrange a meeting with the Allotment Society in order to find out more about the works planned and report back to the council at the December Parish Council meeting.

Action Point C/13/2014/3: Cllr Alan Marsh to contact the Allhallows Allotment Society in order to obtain more information regarding the grant application works and report back at the next Parish Council meeting.

755 c) Subject to receipt of the signed grant application form it was agreed to award a grant of £232.00 under S167 powers to the Little Explorers (Mother and Toddlers) for the annual cost of the village hall hire

Proposed by Cllr Mark Skudder, seconded by Cllr Sue Hill and agreed unanimously.

13 **DATE AND TIME OF NEXT MEETING**

756 The date of the next meeting was agreed as Wednesday 10th December 2014 at 6:30pm

PUBLIC SESSION

757

The meeting was suspended at 7:22 pm for the Public Session

Concerns were raised about the continued pavement parking at the front of the shops in Avery Way next to the bus stop. Cllr Mark Skudder agreed to follow up the progress of the proposed barriers with Cllr Phil Filmer.

The Parish Council was asked if it could include an item in the Village Voices regarding inconsiderate and dangerous parking in the village.

The public session was closed at 20:04pm

Cllr Mark Skudder immediately closed the Parish Council meeting at 20:05pm.

Signed as a correct record of the proceedings

Cllr Mark Skudder, Chairman

Date:

Action Point	Details	Review	Cleared
Action Point C/13/2014/1	Parish Clerk to raise a work order for Laverock Tree Care to carry out the remedial tree works as detailed on their recent estimate.		
Action Point C/13/2014/2	Parish Clerk to advise the Allhallows Village Fete committee of the award and arrange for payment.		
Action Point C/13/2014/3	Cllr Alan Marsh to contact the Allhallows Allotment Society in order to obtain more information regarding the grant application works and report back at the December Parish Council meeting.		