



## ALLHALLOWS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 9<sup>th</sup> OCTOBER 2024

**Cross Park Pavilion @ 6:30pm**

**PRESENT:** Cllr Chris Draper                      Chair  
 Cllr Karen Draper  
 Cllr Sue Morrice  
 Cllr Jean Sheaves  
 Cllr Trevor Bowley  
 Cllr Claire Tarry  
 Mr Chris Fribbins                      Parish Clerk

Apologies: Cllr Kim Wood  
 Cllr Yvonne Forrest

In attendance 3 + PC Richard Jones &  
 PC Dave Brett

**088        1    APOLOGIES FOR ABSENCE** Cllr Wood, Cllr Forrest – Apologies received. Proposed Cllr Morrice, Seconded Cllr Mrs Draper that the apologies be accepted – Agreed  
 Medway Cllr Spalding was present.

**089        2    DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

**Declarations of Interest – None**

**Audio Recording –** Cllr Morrice – Audio recording for personal use

**090        3    TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 11<sup>th</sup> SEPTEMBER 2024** Proposed Cllr Tarry, Seconded Cllr Mrs Draper as a correct record - All Agreed.

**091        4    MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) –** Cllr Wood has had some feedback form her requests for information on Mobile Library provision in the village and a Freedom of Information Request on unpaid Council Tax in the village and Medway Primary Care Network re lack of GP/Locum service in our branch surgeries. Figures for unpaid Council Tax have been supplied although they do not impact on the precept request from the parish council, it does lead to a reduction in the amount that Medway Council receive.

**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):** Rural PCs Dave Brett and Richard Jones reported on their activities on the Hoo Peninsula and discussed local issues with the councillors and members of the public present, including their use of drones and acquisition of an off-road vehicle. There was a request for information regarding local farmers for liaison purposes – the Chair would investigate.

There was a discussion regarding the destruction of waste bins in the recreation ground where they had been set on fire.

Medway Cllr Spalding discussed Medway issues and planning issues in Grain and St Mary Hoo.

A resident repeated his requirement for speed bumps to limit speed, but although Haven were investigating them for the entrance to their site, they had problems with vehicles and had to remove some. It was very unlikely that Medway Council would introduce them due to finance and policy issues. There was also concern about the quality of the highway repairs outside of the parish at Bradford's Garage and the Bells Lane roundabout on the A228.

He also had some saplings for use in Cross Park (as has Cllr Bowley and Lisa Newstead) Cllr Tarry is coordinating this.

A resident suggested a defibrillator be installed at Cross Park to boost provision at that end of the village.

**092 5 CLERK'S REPORT –**

- a) The special public meeting was held with the Medway Council Senior Planning Manager to explain the latest Medway Local Plan.  
A local meeting regarding a Neighbourhood plan for the parish has been arranged for 16<sup>th</sup> October at the village hall.
- b) Cllr Morrice is investigating replacements for waste bins that had been destroyed in the recreation ground.
- c) Other items covered in main Agenda

**093 6 GRANT REQUESTS – Growing Minds Pre-School and Clubs. £1,731 Fencing for new pre-school. – Grant not supported, further discussion with Village Hall committee required.**

**094 7 PLANNING**

- a) **Planning Applications – None**
- b) **Medway Local Plan General Report –** Medway's Assessment and Draft Local Plan will follow in SPRING 2025, which will identify preferred development sites, there are potential sites in Allhallows, but no planning permissions submitted to date. Target adoption of Local Plan is 2026.

**095 9 HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report –** Cllr Bowley submitted a detailed report. Cllr Bowley has worked on the flower bed at the Post Office/Store. Terry Paternoster had passed away and some of his workload is being taken on by Don Baulk.
- b) **Verbal contributions –** The Avery Way Wood path has been cleared again. A tree inspection was being arranged, the company that did this previously was no longer doing that work.  
St Andrews and St Georges trees overhanging neighbouring houses and causing damage to footways.

**096 10 LOCAL REPORT/ISSUES**

- a) **Countryside Contract –** Raised flower beds at St Davids/Avery Way shopping parade have been removed as they were not being maintained by the owner – an option tarmac or concrete the area was under consideration but was costly and little chance of getting this back from the owner. There had been some vegetation growth on the site.
  - b) **Street Cleaning –** Similar issues continued issues with shopping parade in Avery Way (use of forecourt for deliveries to grocery store). Amazon delivery boxes were still being dumped as customers collect their items.  
Commercial waste still going into street bins.
  - c) **Active Cemetery –** Nothing to report, maintenance continues.
  - d) **General Issues –** Nothing further.
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- 097 11 **CROSS PARK IMPROVEMENTS (including s106)**
- a) **Update on works completed and outstanding.**  
 VAT Implications of s106 planned and carried out to be investigated  
 A VAT Consultant still to respond. There have been issues with the further development of The Reeds, and this is likely to have an impact on the release of s106 funds for the Cross Park development. Further meeting held with Turners (Ben Cook) who are also investigating the possibility of a solar energy development on the field to the east of the chalets, adjacent to the Site of Special Scientific Interest (SSSI). New contractors have been appointed at the Reeds, but release of s106 funds are likely to be further delayed.  
 There is a requirement to widen some internal roads on the development.  
 A resident had identified an issue with Turner's chalet delivery lorries in Cross Park car park – this had been approved beforehand.
  - b) **Paved Area** – a small, paved area has been constructed behind the pavilion and further extension to that area is underway.
  - c) **Storage Containers** – Planning applications submitted; supplier identified.
  - d) **Pavilion Windows** - The possibility of extending the depth of the pavilion windows to the car park is being investigated – the security shutters will also need to be replaced. Quotes being sought.
  - e) It was agreed to provide a Defibrillator on the building – to be investigated.
  - f) Landscaping issues – quotes received, discussed in confidential.
- 098 12 **YOUTH CLUB REPORT**
- a) **Youth Club Issues** – Half Term soon and Halloween party being arrange before the break. DBS/E applications submitted for the Clerk, Chair and Cllr Mrs Draper. The application for Lisa Newstead is pending, a further application for Cllr Tarry will be raised.
  - b) **Extending Brick Store Expansion** – Funding source still required (although longer term S106 may be a source). Planning conditions need to be resolved before any development can commence.
  - c) **Brimp Site Usage** – Karate operating on Wednesdays, Football training for youths on Monday, Youth Club Tuesday, and Allhallows Scouts now active (initially Squirrels/Beavers/Cubs). Brick Store usage continues for film making. Scouts will be paying the rental charge now. Some issues identified with users (cleaning up after use especially).
- 099 13 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**
- a) **KALC (Medway)** – Meeting scheduled following further change to secretary and Chair.
  - b) **Medway Council Rural Liaison** – Cllr Mrs Draper – Next meeting arranged in September (Cllr Forrest to substitute).
  - c) **Village Hall** – Cllr Forrest – No meeting, hall busy.
  - d) **Cross Park** – Cllr Bowley/Forrest – Meeting to be arranged.
  - e) **Friends of All Saint's Church** – Cllr Forrest – Nothing further (Church Steeple works underway – scaffolding in place).
- 100 14 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**
- a) **Allotments** Cllr Forrest Nothing further to report.
  - b) **Recreation Ground and Playpark** Cllr Morrice/Bowley – Annual inspection has been arranged (November). Destruction of waste bins, to be replaced with more sturdy versions.
  - c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available.
  - d) **Peninsula East Primary Academy School Liaison** (Cllr Tarry) – Familiarisation underway. Arrangements being made for placing of banners on external/roadside fence.

- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison to continue with new contacts. A meeting was held with the new manager, Cross Park issues raised earlier in the agenda. A request for a further meeting from Turners Group has been requested (since identified that Ben Cook is no longer with Turners so arrangements for liaison have changed again.

101 15 **FINANCIAL**

- a) **Finance Monitoring Reports** –Bank balances 30/09/24. **Agreed to note.**

b) **Income**

Receipts September/October

**September**

Youth Club Tuck/Subs £118.00

Bank Interest £435.34

**October**

Medway Norse Countryside Contract £27,487.70

Brimp Brick Store Hire £100.00

Youth Club Tuck/Subs £145.00

c) **To make/Note payments for October 2024.**

Proposed Cllr Tarry, Seconded Cllr Morrice – All Agreed

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution

	241001		
John Price Salary/less PAYE	241002		
Mick Smith Salary/less PAYE	241003		
Mick Smith Equipment/Clothing	241003B	45.97	
Colin Davis Salary/Less PAYE	241004		
HMRC PAYE	241005	675.20	
NEST Employee/Employer Pension	241006	113.27	6.35
<b>EDF Energy Brimp Electricity DD</b>	<b>241007</b>	<b>NO PAYMENT</b>	
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total Payment	241008	2,289.98	381.88
National Broadband Cross Park Broadband DD	241009	54.00	9.00
IRIS Software Payroll Software DD August	241010	12.00	2.00
Royal British Legion Poppy Wreath/Donation	2409	100.00	
Mike's Maindrain Brimp Septic Tank Empty	241011	198.00	33.00
Kent Wildlife Trust Annual Membership	241012		
Forvis Mazars Annual External Audit	241013	594.00	84.00
Community Sports Academy YC Session	241015	60.00	
Handar Paving Cross Park	241016	7,118.40	1,186.40
DBS Solutions DBS Registrations	241017	51.20	2.20
DBS Solutions DBS Applications	241018	6.00	0.64
Vodafone Brimp Wi-Fi	241019	21.99	3.66
<b>TJF Property Services Active Cemetery C203</b>	<b>241020</b>	<b>160.00</b>	
<b>TJF Property Services Active Cemetery C204</b>	<b>241021</b>	<b>160.00</b>	

/D Debit Card/Already Paid \*\*

**The exclusion of press and public to discuss personal staff and contract issues**

Proposed chair, seconded Cllr Mrs Draper – All Agreed

102 16 **STAFFING ISSUES** – Appraisals still to be arranged.

It was agreed to contact Don Baulk to see if he was interested in taking on a paid role as general handyman.

097 11 **f. Quotes for Cross Park Landscaping**

**Quotes received from Handar Paving Ltd for works to tidy up landscaping issues. This would tidy up the areas recently worked on or cleared.**

- a) Area around Patio - Proposed Cllr Mrs Draper, Seconded Cllr Tarry £650 Grass Seed – All Agreed**
- b) Area at back of Garages - Proposed Cllr Mrs Draper, Seconded Cll Morrice £581 to Grass Seed a further area – All Agreed**
- c) Two areas of top field - Proposed Cllr Tarry, Seconded Cllr Mrs Draper £660 that further top soil and grass seed for areas on events field that have sunk following works in 2023 (in principle, subject to further discussion with contractor) – All Agreed**

**103 17 DATE AND TIME OF NEXT MEETING**

The next meeting will be the November Meeting of the Council Wednesday 13<sup>th</sup> November 2024 (Cross Park Pavilion 6:30pm).

**104 18 FUTURE AGENDA ITEMS**

None, at 21:38 The Chair closed the meeting.

Signed as a correct record of the proceedings.  
Chair of Allhallows Parish Council