

Allhallows Parish Council

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C/05/12/1-35

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held at Allhallows Village Hall, Stoke Road on Wednesday 16 May 2012 at 7.15 pm, which meeting Members are hereby summoned to attend.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Code of Conduct
 - a Declarations of Interest and Alterations to the Register
 - b Standards Committee
- 7 To appoint Committees
 - a Planning Committee
Currently Chairman and Vice-chairman *ex officio*; Cllrs Luck, Mrs Myers and Mrs Skudder
 - b Finance Committee
Currently Chairman and Vice-chairman *ex officio*; Cllrs Marsh, Mrs Myers and Mrs Skudder
 - c Personnel Committee
Currently Chairman and Vice-chairman *ex officio*; Cllrs Marsh, Mrs Martin and Mrs Myers
- 8 To appoint representatives to outside bodies:
 - a Rural Liaison Sub-Committee
Currently Cllr Marsh
 - b KAPC Medway Area Committee
Currently Cllrs Skudder and Mrs Skudder
 - c Police Liaison Committee
Currently Cllr Luck
 - d Hall Management Committee
Currently Cllr Skudder
 - e Cross Park Association
Currently Cllr Skudder
 - f Allhallows Little Explorers
Currently Cllr Mrs Forrest

AM

- 9 To appoint to other posts
- a Footpaths Officer
Currently Mr Mick Smith
 - b Editor, Allhallow's Life
Currently Cllr Mrs Skudder
- 10 To assign other responsibilities
- a Recreation Ground
Currently Cllr Mrs Skudder
 - b Allotments
Currently Cllr Marsh
 - c Bourne Leisure Liaison
Currently Cllrs Marsh and Skudder
 - d Allhallows Primary School
Currently Cllr Marsh and the Acting Clerk
- 11 Minutes of the Ordinary Meeting of the Council held on 21 March 2012 - attached
- 12 Matters arising from the Minutes not otherwise on the Agenda
- a Item 4a, Minute 2011/12/654: UK Power Networks
- 13 Planning
- a Applications – none at date of agenda
 - b Decisions – none at date of agenda
 - c Appeals and Other Matters – none at date of agenda
 - d Licensing Applications – none at date of agenda
- 14 Finance – Appendix A
- a Bank balances
 - b Cheques signed since last meeting
 - c Insurance review
 - d Accounts for payment
 - e External auditor's report and completion of audit 2010/11
 - f To adopt the accounts 2011/12
 - g Internal audit 2011/12
 - h To approve and sign the audit Annual Return statement of accounts 2011/12
 - i To approve and sign the audit Annual Return governance statement 2011/12
 - j Chairman's allowance (budget figure £400)
- 15 Grant Applications
- 16 Street Cleaning/Caretaking
- a General Matters *RB*
 - b Storage facility at Village Hall *MS*
- 17 Youth
- a Allhallows Little Explorers *YF*
 - b Youth Club *NS*
- 18 Highways & Transport
- a Public Rights of Way – Footpath Officer's report
 - b Rosehip Drive – to note the road has not yet been adopted and the name sign is the responsibility of the developer.

19	Management of the Council's land and property	
	a Recreation Ground	
	i General matters	<i>NS</i>
	ii Play park repairs	<i>NS</i>
	iii Trees and undergrowth behind Shelduck Close	<i>RB</i>
	iv Fence	<i>RB</i>
	b Village Hall	
	c All Saints Allotments	<i>AM</i>
	d Woodland, Avery Way	
	e Cross Park	
	i. General matters	
	ii. Representative's report	
	iii. Report of Acting Clerk's meeting with members of Cross Park Association	
	iv. Premises licence	
	f The Brimp	
	i. General matters	
	ii. Social Club	<i>NS</i>
	iii. Football arena – update	<i>MS</i>
	iv. Renewal of licence to the Youth Club	
20	Rural Liaison Committee	
	a Representative's report	
	b Meeting hosted by Allhallows, Tuesday 16 June, 6.00 pm	
21	KALC/MAC	
	a Representative's report	<i>MS, NS</i>
22	Police Liaison	
	a Representative's report	<i>JL</i>
	b Neighbourhood Watch	<i>MS</i>
23	Community Activities	
	a Project Morning	
	b Councillors' Surgery	
	c History Club	<i>NS</i>
	i. Jubilee exhibition	
	ii. Proposal to print a local history book	
	d Queen's Diamond Jubilee	<i>NS</i>
	i. Big Picnic event	
	ii. Front garden competition	
24	Bourne Leisure	<i>MS, AM</i>
25	Shelduck Close buffer zone	<i>MS</i>
26	Allhallows Primary School	<i>AM</i>
27	Estuary airport	<i>MS</i>
28	Communications	
	a Villagers' Life Magazine	<i>NS</i>
	b Website	<i>MS</i>
29	Work Programme	<i>MS</i>
30	Consultation documents	
31	Correspondence	

- 32 Reports and Circulars
 - a Clerks & Councils Direct
- 33 Any other urgent business at the Chairman's discretion
No motions may be proposed nor decisions taken under this item

CONFIDENTIAL SECTION

- 34 Resolution to exclude the press and public on the grounds that the following item is a potential legal matter
- 35 Letter from ASVSH Law

The next meeting will be held on Wednesday 20 June at 7.15 pm

Roxana Brammer
Acting Parish Clerk

8 May 2012