



**ALLHALLOWS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 8th DECEMBER 2021**

**Cross Park Pavilion, 6:30pm**

<b>PRESENT:</b>	Cllr Chris Draper	Chairman
	Cllr Yvonne Forrest	Vice-Chair
	Cllr Sue Morrice	
	Cllr Len Lovatt	
	Cllr Karen Draper	
	Cllr Dave Wiggins	
	Cllr Trevor Bowley	
	Cllr Rachelle Freeguard	
	Mr Chris Fribbins	Parish Clerk
	Apologies:	n/a
In attendance	None	

- 611 1 **APOLOGIES FOR ABSENCE** None
- 612 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**  
**Declarations of Interest** – Cllr Wiggins declared an interest in items regarding Cross Park as a Trustee of the Cross Park Association but is the Parish Council appointed liaison. Cllr Freeguard, Trustee Cross Park Association.  
**Audio Recording** – Cllr Morrice records the meeting.
- 613 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 10<sup>th</sup> November** Proposed as a correct record by Cllr Freeguard, Seconded Cllr Morrice. **ALL AGREED.**
- 614 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):** None
- 615 5 **CLERK'S REPORT** The letter to Medway Council from the Chair re. Parish Council concerns has been sent, a copy is on the Parish Council Website. Nothing further reported as covered by the agenda items.
- 616 6 **GRANT REQUESTS** – None
- 617 7 **PLANNING**
- a) **MC/21/3327 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Application for non-material amendment to planning permission MC/19/1820. Seeking to amend condition 2 of MC/19/1820 (approved plans) for the upgrading of the existing central facilities complex. The amendment is in relation to the relocation of the approved commercial vehicle parking. (Please see cover letter for full details).
- MC/21/3328 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Details pursuant to condition 4 (CEMP), condition 8 ( Drainage) and condition 14 (Noise) on planning application MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping, and associated works/infrastructure.
- MC/21/3484 MC/21/3484 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD**  
Application for non-material amendment to planning permission MC/19/1820.

Reduction in scale of the approved Marina Show Bar Building.

**MC/21/3429 Two Rivers Grain Store Ratcliffe Highway Allhallows Rochester Medway ME3 9PU**

Application under Schedule 2, Part 6 Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 for the construction of a building for agricultural / storage use.

No comments required on these applications as minor amendments and issues to be addressed by the Planning Authority.

- b) **Medway Local Plan** Publication of Draft and public consultation still delayed due to problems with documentation available and issues with Chatham dockyard allocation for housing. Now expected to go for consultation in February/March 2022.

618      8      **HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report** – Brambles cleared, Avery Wood path at Doctor's boundary. Cllr Bowley's report to be circulated.

- b) **Verbal contributions** – None

619      9      **LOCAL ISSUES**

- a) **Quote received for cutting back and clearing trees/vegetation at:- Village Hall** Proposed Cllr Forrest, Seconded Cllr Mrs Draper Agreed to accept. **Allotments** Proposed Cllr Mrs Draper, Seconded Cllr Forrest Agreed to accept. **Shelduck Woods** – Landowners Medway Council. Agreed to consult with NORSE.

- b) **Countryside Contract** – Weed kill of Cross Park Car Park deferred now weather colder and limited benefit. There had been damage caused to the top goal mouth by the contractor when he cut the grass (on special request), damage to be smoothed out, but too late for football game which had to be cancelled.

- c) **Street Cleaning** –

- d) **Active Cemetery** – Church responsibility, but lack of volunteers now. Boundary fencing missing/poor condition. Site being used as storage for building waste etc.

- e) **General Issues** – None Raised

620      10      **CROSS PARK ISSUES**

Cllrs Freeguard/Wiggins declared an interest in this item as a trustee of the charity.

- a) **Expansion of Facilities** – Turners are progressing work on their site. Problem occurred with reverse flow of sewerage in the Pavilion. Future electrical and water supplies still being investigated.

- b) **Building/Land Issues** – Weedkilling cancelled as not required in current weather conditions. Issue with low pressure on heating boiler to be resolved.

- c) **Football Usage** – Issues to be addressed by Cross Park Association.

621      11      **THE BRIMP ISSUES including Youth**

- a) **Youth Club Issues** – Attendance still strong (c. 40). Special Xmas event being arranged. Arrangements for a separate bank account being investigated,

- b) **Floodlighting Football Arena** – Permanent lighting now installed.

- c) **Extending Brick Store** – Difficulties with building supplies etc. has meant a delay, with work starting at the start of the new year. The future of this work was discussed now that problems with sourcing the recording equipment may be an issue (Brexit/VAT implications, being investigated). The building could still have use. Proposed Cllr Wiggins, Seconded Cllr Lovatt that the works continue – AGREED.

622      12      **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.

- b) **KALC (Medway)** – Cllr Morrice/Forrest – Meeting soon.

- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting 2/3/22.

- d) **Village Hall** – Flooring appears to be fixed, but some outstanding repairs required due to the works and a claim for the high electrical use needs to be added.

- e) **Cross Park** – Cllr Wiggins – Bookings healthy. Café footfall limited due to late start and earlier bookings for hall hire. Large advertising/notices to be placed on Avery Way (a number of locations). .
- f) **Village Fete** – Cllr Forrest – No meeting. Christmas Draw arranged.
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting.

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**REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest – Cllr Forrest is filling in with admin following resignation of the two previous organisers. Issue reported with brown bins not being emptied by NORSE. NORSE have reported that this is not domestic waste and will not be collected – allotment holders are expected to dispose/compost etc. their own waste.
- b) **Recreation Ground and Playpark** Cllr Forrest – Some maintenance issues raised by Colin Davis and some spare parts on order to fix (Online Playground and Proludic0.
- c) **Bourne Leisure Liaison** Cllr C Draper – There have been issues with works being conducted on Sundays and fencing being erected on the Avery Way property/Haven boundary. Although there is no agreed access to the rear of the Avery Way premises a two metre access has been established. There is investigation into Solar and Wind electrical generation on the site, primarily for their needs now the park is undergoing a major expansion of caravan plots and leisure facilities (based on pre-2014 plans – which were amendments to earlier plans). They are looking at providing some low level lighting on the Brimp Road.
- d) **Allhallows Primary School Liaison** Chair – Cllr Freeguard Meeting coming up.
- e) **Turners Group** – Work on the expansion has started.

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**FINANCIAL**

- a) **Finance Monitoring Reports (to 31 October 2021)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts November/December Noted

Cross Park Association £1,547.93 Refund of amounts paid on their behalf (including the £415.82 Refund from British Gas.

Youth Club Tuck/Subs October £340.33

Youth Club Tuck/Subs November to date £180.00

- c) **To make payments for November** Proposed – Cllr Morrice, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	211201		
John Price Salary/less PAYE	211202		
John Price Boots	211202a		
Mick Smith Salary/less PAYE JP Cover	211203		
HMRC PAYE	211204	510.46	
NEST Employee/Employer Pension	211205	66.62	
Amazon Footballs Snow Cone Machine	211124	168.19	28.03
EDF Energy Brimp Electricity DD	211206	94.00	4.48
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	211207	2,289.98	381.66
4G Internet Cross Park Broadband	211208	54.00	9.00
TJF Property Services Active Cemetery Grass	211209	160.00	
TJF Property Services Active Cemetery Grass	211209b	160.00	
Colyn Property Services Village Hall Grass	211210	60.00	

Karen Draper Youth Club Tuck/Equipment	211211	92.37	
Karen Draper Youth Club Tuck/Equipment	211212	84.92	
Medway Council DBS LN/RF	211213	28.00	
Karen Draper Blakes Keys for CP	211214	84.00	12.00
Karen Draper Youth Club Tuck/Equipment	211215	9.97	
AO.COM Fridge Freezer for CPS	211216	270.00	45.00
Amazon Youth Club Footballs	211217	86.99	14.50
BTD Electrical Brimp Floodlighting	211218	1,521.10	
Paid previously, to note			

d) **2022/23 Draft Budget**

- 625 15 STAFFING ISSUES**  
 The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Forrest – **ALL AGREED**  
 Marion Eades has resigned as Relief Caretaker due to health issues and workload this year covering sickness. Arrangements for future cover to be discussed.
- 626 16 DATE AND TIME OF NEXT MEETING**  
 The next meeting will be Wednesday 12<sup>th</sup> January 2022 at 6:30pm **at the Brimp Youth Centre.**
- 627 17 FUTURE AGENDA ITEMS –**  
 At 21:35 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.  
 Chair of Allhallows Parish Council