



Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB
Tel: 01634 566256 e-mail: allhallowspc@gmail.com
www.allhallowskent-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 8th May 2019 following the Annual Meeting at 6:30pm Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th April 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 10th April 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - Suggestion of a special meeting to discuss plans and priorities for the next four years.
 - Fairground (late notice of request to use Recreation Ground from Tuesday 7th to Monday 13th (with Fairground from Friday 10th May to Sunday 12th May. (Deposit £250 taken, donation of £400, Letter to properties bordering recreation ground)
7. **Grant Requests for consideration - None.**
8. **Planning**
 - a) **Allhallows Planning Applications**
MC/19/0760 Land South Of Allhallows Primary School And To The Northern Part Of The Shellduck Close Avery Way Allhallows Rochester Medway
Part change of use of land for use as a waste storage compound PARISH COUNCIL APPLICATION **PENDING**
MC/19/0889 80 Avery Way Allhallows Rochester Medway ME3 9PZ
Construction of two storey side extension to form 2 - bedroomed maisonette with associated parking
No documents online at this time **PENDING**
MC/19/0694 31 St Andrews Walk Allhallows Rochester Medway ME3 9QY
Construction of a single storey rear extension together with the formation of a vehicle hardstanding and a 1.8 fence to rear - Demolition of existing garage **PENDING**
MC/19/0007 Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW
Construction of five 3-bedroom chalets; one 4-bedroom chalet and a part two storey part three storey building comprising of one 2-bedroom and one 3-bedroom maisonette with associated parking, external storage and landscaping **APPROVED**
MC/18/3181 Community Hall Avery Way Allhallows Rochester Medway ME3 9QG
Construction of a single storey extension to community hall, extension to existing parking area and provision of outdoor sport facility with associated bin/cycle store (removal of existing porta cabin) **PENDING (Funded by s106 MC/18/0288)**
Medway Local Plan – Next stage will be Draft Local Plan for consultation in June/July 2019 (delay from January/February 2019 – after HIF bid response) No further update. Medway are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – Government
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** (Chair to update)
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated by email.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Governance** A formal meeting of trustees will be required to follow-up on governance issues – still to be arranged. Rural Kent can also advise as part of their work on the Cross Park Enhancement Project.
 - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
 - c) **Pavilion** An electrical inspection faults (non-critical) investigation is still outstanding and is waiting for access to the Allhallows Park facilities to be scheduled.
11. **Youth Club/Youth**
 - a) **Youth Club** - Older youth being approached again to see what they want from a youth club. Open Day and Summer activities being considered.

12. **The Brimp Issues**
- a) **Football Arena** – Quote discussed
 - b) **Brimp Road** – Slough Fort will be carrying out road repairs (still to be arranged)
 - c) **Additional Usage** – to be considered.
 - d) **Brick Store** – Quote accepted, work to be scheduled.
 - e) **Cesspit** – appears to be filling up faster than it should – will need emptying
 - f) **Plumbing** – Leaky tap in boy's toilets.
13. **Recreation Ground** – Decision on location for bin install to be agreed.
14. **Contributions from Representatives (2018/2019) on external bodies**
- PACT (Chairman/Clerk)
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. K. Draper) – Next meeting in March.
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Village Fete Committee
 - Friends of All Saints Church (Cllr Y Forrest)
15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
 - Bourne Leisure Liaison (Chair)
 - Allhallows Primary School Liaison (Chair)
16. **Annual Report 2018/2019 (AGAR)**
- a) **Internal Audit (pg 3)** – completed, report circulated. Some potential actions identified. **To Note/Discuss.**
 - b) **Annual Governance Statement (pg4)** – **Recommended for approval.**
 - c) **Accounting Statements 2018/19 (pg 5)**– assigned by the Clerk in the role of Responsible Finance Officer- **Recommended for approval.**
- When complete this will be submitted to the external auditor (PKF Littlejohn) (pg6) and displayed on the council's website and on the three noticeboards for public inspection.
17. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
 - b) **Receipts and Payments schedule** circulated for approval (initial version to follow/there may be further changes before the meeting)
- Nb. **If personal payments need** to be discussed the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss staff issues and quotes for work
19. **Staffing Issues** nb. **If personal issues need** to be discussed the Press and Public will need to be excluded.
 To be discussed.
20. **Date of next meetings –**
 The June Meeting of the Parish Council Wednesday 12th June 2019 @ Cross Park Pavilion (7:30pm)
21. **Future agenda items**

Chris Fribbins, Clerk to the Council 2nd May 2019