



## Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB  
Tel: 01634 566256 e-mail: [clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)  
[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

### TO ALL MEMBERS OF THE COUNCIL,

### You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 11<sup>th</sup> December 2024 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 13<sup>th</sup> November 2024.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public (at discretion of the Chair).***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **Village Halls (informal meeting held to agree actions)**
  - b) **Storage Containers Cross Park & Brimp**
  - c) **Defibrillators Village Hall and Cross Park - Progress****Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
  - a) **Allhallows Planning Applications**  
MC/24/2000 Construction of a small porch attached to a mobile home measuring (2m x 1m)  
(Retrospective) 121 Kingsmead Park Allhallows Rochester Medway ME3 9TA  
MC/24/2292 Conversion of existing integral garage into a habitable room 2 St Matthews Way  
Allhallows Rochester Medway ME3 9SH  
Issues with conditions regarding colour on Cross Park and Brimp Storage Containers
  - b) **Medway Local Plan** General Report – Draft Local Plan will follow in **SPRING 2025**, which will identify preferred development sites. Target adoption of Local Plan is 2026. Preferred housing sites are indicated in Allhallows and on potential developer has held an initial meeting with the clerk and some parish councillors regarding their plans after Local Plan adopted.
  - c) **Allhallows Neighbourhood Plan – Following a public meeting at the Village Hall 16/10, There needs to be consideration of progressing a plan.**
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - a) **Street Cleaning** Report/Issues – Issues at Avery Way shopping parade continue.
  - b) **Active Cemetery** Report/Issues
  - c) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding to be sought, VAT implications of s106 works planned and already carried out being investigated.
11. **Youth Club Report** (Including Brimp Youth Centre),
  - a) **Youth Club Issues** – Youth Club restarted after half-term.
  - b) **Brick Store Expansion** – Funding opportunities to be investigated
  - c) **Brimp Site Usage** – Planning Application for Storage Container approved – base required.
  - d) **DBS/E** received for Clerk, Chair and Cllr Mrs Draper. Application progressing for Lisa Newstead and Cllr Tarry.
  - e) Scouts Request for additional Brimp Storage Container
12. **Contributions from Representatives on external bodies**
  - a) **KALC Medway Area** (Cllrs Morrice and Forrest)
  - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
  - c) **Village Hall** (Cllr Forrest) – Tree Maintenance/Defib including Pedestrian Gate
  - d) **Cross Park Association** (Cllr Bowley) No meetings arranged

- e) **Friends of All Saints Church** (Cllr Forrest)
  - 13. **Reports from other member responsibilities**
    - a) **Allotments** (Cllr Forrest)
    - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley). Annual Inspection Actions
    - c) **Bourne Leisure Liaison** (Cllr Draper)
    - d) **Peninsula East Academy School Liaison** (Cllr Tarry/Forrest)  
Cross Park Nature Area for School – progress report.
    - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest, and the Clerk)
  - 14. **Financial**
    - a) **Finance Monitoring Reports** to 30/11/2024.
    - b) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss confidential matters.***
- 15. **Staffing Issues** Any Staff issues (including possible ‘odd job’ appointment).
  - 16. **Date of next meetings –**  
December Parish Council Meeting 8<sup>th</sup> January 2025 6:30pm, Cross Park Pavilion.
  - 17. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 4<sup>th</sup> December 2024