

## **ALLHALLOWS PARISH COUNCIL**

### **RELIEF CARETAKER/STREET CLEANER**

#### **JOB DESCRIPTION**

The post combines caretaker for parish land plus street cleaning under the Parish Council's devolved function from Medway Council.

You will litter pick and keep clean all areas as listed on your schedule, including removal of weeds from the gutter and the pavement.

You will keep your storage area clean and tidy.

You will empty public litter bins in your area and replace the black liners.

You will undertake regular visual inspections of all play equipment in your allotted area.

You will be covering for holidays and other absences of either of the two permanent (part-time) staff.

Some regular duties will also be scheduled, subject to discussion – at least three hours a month.

All problems must be reported immediately to your line manager (the Clerk or CVIlr Forrest. If your line manager is unavailable and the matter is urgent, you should then contact the Chairman of the Parish Council.